



**City and Borough of Wrangell
Borough Assembly Meeting
AGENDA**

April 12, 2016 – 7:00 p.m.

Location: Assembly Chambers, City Hall

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Julie Decker
- b. INVOCATION to be given by Don McConachie
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Proclamation – Municipal Clerk’s Week (May 1-7, 2016)

2. ROLL CALL

3. AMENDMENTS TO THE AGENDA

4. CONFLICT OF INTEREST

5. CONSENT AGENDA

- a. Item (*) 6a, 7a, 7b, and 7c

6. APPROVAL OF MINUTES

- *a. Minutes of the Public Hearing and Regular Assembly meetings held March 22, 2016; minutes of the Special Assembly meeting held March 31, 2016

7. COMMUNICATIONS

- a. Minutes of the School Board meetings held February 15 and March 4, 2016
- b. School Board action from the meeting held March 21, 2016
- c. POA-2014-109 for a request from **Big Bites Fishing (Mark Mitchell) to construct a facility to moor boats and planes used for commercial activities associated with Big Bites Fishing**

8. BOROUGH MANAGER’S REPORT

9. BOROUGH CLERK’S FILE

10. MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

- a. Reports by Assembly Members
- b. Appointment to fill the vacancies on various City Boards, Committees, and Commissions
- c. Appointment to fill the vacancy on the Wrangell Medical Center Hospital Board, Unexpired term ending October 2016

11. PERSONS TO BE HEARD

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **PROPOSED ORDINANCE No. 916:** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.32, MEDICAL CENTER AND LONG-TERM CARE FACILITY BOARD AND ADMINISTRATION, OF THE WRANGELL MUNICIPAL CODE, TO REDUCE THE NUMBER OF BOARD MEMBERS FROM NINE TO SEVEN AND PROVIDE FOR A TRANSITION PROVISION TO IMPLEMENT THIS ORDINANCE (*first reading*)
- b. **PROPOSED RESOLUTION No. 04-16-1341:** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE LANDLESS NATIVES OF WRANGELL
- c. Approval to surplus City Surplus equipment
- d. Approval of the bid received from Tyler Rental Inc for the purchase of a Genie Articulated Manlift

14. ATTORNEY'S FILE – Summary Report was provided to the Assembly

15. EXECUTIVE SESSION – None

16. ADJOURNMENT

Agenda Items 1 - 6

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY

AGENDA ITEM

April 12, 2016

ITEM NO. 1 CALL TO ORDER:

INFORMATION: *The Mayor, by code, is required to call the meeting to order at 7:00 p.m. in the Borough Assembly Chambers. Special meetings or continued meetings may be called for at differing times but at the same location. Notice of such will be required by the Borough Clerk. The Mayor will call the meeting to order according to such special or continued meeting notice. At all meetings of the assembly, four assembly members or three members and the mayor shall constitute a quorum for the transaction of business, but a smaller number less than a quorum may adjourn a meeting to a later date.*

RECOMMENDED ACTION:

The Mayor, as presiding officer, is to call the meeting of the Borough Assembly to order, with the following actions to follow:

- a. Pledge of Allegiance to be given by Assembly Member Julie Decker
- b. Invocation to be given by Don McConachie
- c. CEREMONIAL MATTERS – *Community Presentations, Proclamations, Certificates of Service, Guest Introductions*
 - i. Proclamation – Municipal Clerk’s Week (May 1-7, 2016)

ITEM NO. 2 ROLL CALL – BOROUGH CLERK:

INFORMATION: *The Borough Clerk shall conduct a roll call of each elected and duly qualified Assembly Member. Such call shall result in an entry of those present or absent from the meeting. The roll call is primarily utilized in determining if sufficient member(s) are present to conduct a meeting. The Borough Clerk may randomly change the conduct of the roll to be fair to the members of the governing body unless the council determined an adopted procedure for roll call which is different than currently in use.*

RECOMMENDED ACTION:

Borough Clerk to conduct a roll call by voice vote. Each member to signify by saying here, present (or equal) to give evidence of attendance.

ITEM NO. 3 AMENDMENTS TO THE AGENDA:

INFORMATION: *The assembly may amend the agenda at the beginning of its meeting. The outline of the agenda shall be as from time to time prescribed and amended by resolution of the assembly. (WMC 3.04.100)*

RECOMMENDED ACTION:

The Mayor should request of the members if there are any amendments to the posted agenda. ***THE MAYOR MAY RULE ON ANY REQUEST OR THE ASSEMBLY MEMBERS MAY VOTE ON EACH AMENDMENT.***

ITEM NO. 4 CONFLICT OF INTEREST:

INFORMATION: *The purpose of this agenda item is to set reasonable standards of conduct for elected and appointed public officials and for city employees, so that the public may be assured that its trust in such persons is well placed and that the officials and employees themselves are aware of the high standards of conduct demanded of persons in like office and position.*

An elected city official may not participate in any official action in which he/she or a member of his/her household has a substantial financial interest.

ITEM NO. 5 CONSENT AGENDA:

INFORMATION: *Items listed on the Consent Agenda or marked with an asterisk (*) are considered part of the Consent Agenda and will be passed in one motion unless the item has been removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.*

RECOMMENDED ACTION:

Move to approve those Agenda items listed under the Consent Agenda and those marked with an asterisk (*) Items:

****6a, 7a, 7b, and 7c***

ITEM NO. 6 APPROVAL OF MINUTES:

INFORMATION:

6a Minutes of the Public Hearing and Regular Assembly meetings held March 22, 2016; minutes of the Special Assembly meeting held March 31, 2016

Proclamation

Municipal Clerks Week

May 1 - May 7, 2016

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, David L. Jack, Mayor of the City & Borough of Wrangell do recognize the week of May 1 through May 7, 2016 as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Kim Lane and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 12th day of April, 2016

Mayor: _____

Attest: _____

**Minutes of Public Hearing
Held March 22, 2016**

Mayor David L. Jack called the Public Hearing to order at 6:30 p.m., March 22, 2016, in the Borough Assembly Chambers. Assembly Members Mitchell, Blake, Rooney, Decker, Powell, and Prysunka were present. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance

Public Hearing Items:

3a PROPOSED ORDINANCE No. 915: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.04.035, ABSENCE FROM MEETINGS, AND SECTION 3.05.050, TELECONFERENCING, OF THE WRANGELL MUNICIPAL CODE (second reading)

WRITTEN TESTIMONY - None

ORAL TESTIMONY - None

Public Hearing Recessed at 6:32 p.m.

Public Hearing Reconvened at 6:55 p.m.

Public Hearing Adjourned at 6:56 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of Regular Assembly Meeting
Held on March 22, 2016**

Mayor David L. Jack called the Regular Assembly meeting to order at 7:00 p.m., March 22, 2016, in the Borough Assembly Chambers. Assembly Members Decker, Rooney, Mitchell, Powell, Prysunka and Blake were present. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance.

The Pledge of Allegiance was led by Assembly Member Steve Prysunka.

The Invocation was given by Nettie Covalt from the Presbyterian Church.

CEREMONIAL MATTERS

A Proclamation was presented to Kris Reed, WMC Development Coordinator, to recognize Health Fair Week in Wrangell (March 28th thru April 2nd).

AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

CONFLICT OF INTEREST

There were no conflicts of interest declared.

CONSENT AGENDA

M/S: Blake/Mitchell, to approve Consent Agenda Items marked with an () asterisk; Items 6a, 7a & 7b. Motion approved unanimously by polled vote.*

APPROVAL OF MINUTES

Minutes of the Regular Assembly meeting held March 8, 2016, were approved as presented.

COMMUNICATIONS

- a. Wrangell Medical Center program review report from CEO Robert Rang
- b. Minutes of the Wrangell Medical Center's Regular meeting held February 17, 2016

BOROUGH MANAGER'S REPORT

Manager Jabusch gave his report.

Robert Rang, Wrangell Medical Center, CEO, updated the Assembly on the following:

- Wrangell Medical Centers financial stability
- Working on the Hospital Board Policy and would take it to the Hospital Board for approval, and then to the Assembly for final approval. He also reported on the
- Health Fair
- The upcoming budget
- Some of the new Lab equipment had been ordered

Assembly Member Prysunka asked that Mr. Rang take a look at the current restrictions in the Board Policy and possibly change them so that serving on the Board wasn't so restrictive.

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS

10a Reports by Assembly Members

Assembly Member Rooney reported that she had attended the last Hospital Board meeting; was going quite well with TruBridge.

Assembly Member Mitchell reported on his trip to Juneau for Southeast Conference; some cuts this year; worse cuts next year.

Assembly Member Decker also reported on her trip to Juneau for Southeast Conference; message was bleak; will be an uphill battle; encouraged legislatures to take action (tough decisions); reasonable taxation and to look at options with the PFD; SE Conference is currently looking at the Ferry System, SB128 (PFD), and SB114; could be some opportunities for private sectors to start businesses when the State drops in certain areas.

10b Appointment to fill the vacancies on various City Boards, Committees, and Commissions
As there were no letters of interest received for any of the vacant seats, the Mayor directed the Clerk to continue advertising.

10c Appointment to fill the vacancy on the Wrangell Medical Center Hospital Board, Unexpired term ending October 2016

As there were no letters of interest received for the vacant seat, the Mayor directed the Clerk to continue advertising.

PERSONS TO BE HEARD

UNFINISHED BUSINESS

12a PROPOSED ORDINANCE No. 915: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.04.035, ABSENCE FROM MEETINGS, AND SECTION 3.05.050, TELECONFERENCING, OF THE WRANGELL MUNICIPAL CODE (*second reading*)

M/S: Rooney/Mitchell, to adopt ordinance no. 915. Motion approved unanimously by polled vote.

NEW BUSINESS

13a PROPOSED RESOLUTION No. 03-16-1340: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, OPPOSING SENATE BILL 198 AND URGING THE ALASKA LEGISLATURE AND WALKER ADMINISTRATION TO ANALYZE CUMULATIVE IMPACTS PRIOR TO IMPOSING NEW TAXES ON THE SEAFOOD INDUSTRY (Requested by Assembly Member Decker)

M/S: Powell/Blake, to adopt Resolution No. 03-16-1340.

Assembly Member Decker stated that this Resolution would mirror what Southeast Conference was doing; primary issue was opposing the 12.5% royalty; the proposed bill treats the seafood industry like the treat the oil industry.

Motion approved unanimously by polled vote.

13b Approval of a Budget Amendment to the Clerk's Budget

M/S: Prysunka/Powell, to approve a budget amendment in the amount of \$950.00 to the Clerk's budget for the purchase of a Polycom Teleconference phone, with the funds to come from the General Fund Reserves. Motion approved unanimously by polled vote.

13c Approval of the Senior Tax Exemption that was received after the March 1st deadline, but before the late filing grace period

M/S: Decker/Rooney, to approve the 2016 Senior Tax Exemption for Charles Meissner Sr. that was received after the deadline of March 1, 2016, but before the allowed grace period. Motion approved unanimously by polled vote.

13d Approval to cancel the May 10, 2016 Regular Assembly meeting

M/S: Powell/Blake, to approve canceling the Regularly Scheduled Assembly meeting of May 10, 2016, and having only one Regular Assembly meeting on May 24, 2016. Motion approved unanimously by polled vote.

13e Approval of a purchase of (4) switches for the Light Department without competitive bidding

M/S: Prysunka/Mitchell, to approve purchase of (4) 14,400 Volt, 3-Phase, 600 Amp Manual Model PMH-13 Outdoor Primary Switches from S&C Electric Company without competitive bidding as allowed under Wrangell Municipal Code 5.10.050 (B) with funds to come from the light department budget and SEAPA. Motion approved unanimously by polled vote.

13f Consideration to reduce the number of members on the Wrangell Medical Center Board from nine (9) to seven (7), and to restructure the terms, based on the recommendation of the Wrangell Medical Center Board

M/S: Powell/Blake, to authorize the Borough Clerk to contact the Borough Attorney to collectively draft an Ordinance that the Assembly will consider at an upcoming meeting, that reduces the membership of the Wrangell Medical Center Board from nine (9) to seven (7), and to restructure the staggered terms to reduce the terms expiring October 2016 from three (3) to one (1). Motion approved unanimously by polled vote.

ATTORNEY'S FILE – Summary Report was provided to the Assembly.

EXECUTIVE SESSION – There was no Executive Session.

Regular Assembly Meeting adjourned at 7:41 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of Public Hearing
Held March 31, 2016**

Vice Mayor Steve Prysunka called the Public Hearing to order at 12:00 p.m., March 31, 2016, in the Borough Assembly Chambers. Assembly Members Mitchell, Blake, Rooney, Decker, and Powell were present. Mayor David L. Jack was absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance

Public Hearing Item:

3a Request for a Contract Zone from Commercial to Single Family Residential on Lot 7B, Block 2, USS 1119, Zoned Commercial, requested by Sarah and Andrew Scambler, owned by Clifford White

WRITTEN TESTIMONY - None

ORAL TESTIMONY - None

Public Hearing Adjourned at 12:01 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

**Minutes of Special Assembly Meeting
Held on March 31, 2016**

Vice Mayor Steve Prysunka called the Special Meeting to order at 12:02 p.m., March 31, 2016, in the Borough Assembly Chambers. Assembly Members Mitchell, Blake, Rooney, Decker, and Powell were present. Mayor David L. Jack was absent. Borough Manager Jeff Jabusch and Borough Clerk Kim Lane were also in attendance

CONFLICT OF INTEREST

There were no conflicts of interest declared.

ITEM OF BUSINESS

5a Request for a Contract Zone from Commercial to Single Family Residential on Lot 7B, Block 2, USS 1119, Zoned Commercial, requested by Sarah and Andrew Scambler, owned by Clifford White

M/S: Powell/Rooney, to approve the contract zone that changes the zone to Single Family Residential for Lot 7B, Block 2, USS 1119, for the purpose use solely as a single family residential structure, with the following condition placed on the Contract Zone:

- 1. Due to the limited off-street parking space for the residence, the landowners are not allowed to park anything other than their personal cars/truck vehicles in the street, subject to any parking restrictions for the roadway. No boats, trailers, RV's, 4wheelers or other vehicles are permitted to be parked by the residents on McKinnon, Front Street, or Church Street. Off-street parking should be used for their personal cars/trucks, not secondary vehicles.*

Manager Jabusch stated that the structure had been a residence at one time.

In response to Assembly Member Powell, Clerk Lane stated that the Contract Zone would remain in effect until the Scambler's sold the property. She said that if that were to occur, if the new owners wished to continue using the structure as a residence, they would be required to go through the process of getting a Contract Zone for the Single Family Residential use.

Motion approved unanimously by polled vote.

The Special Assembly Meeting adjourned at 12:04 p.m.

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Agenda Item 7

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM April 12, 2016

COMMUNICATIONS:

INFORMATION: The Assembly may receive items for Communications, reasons only which do not require separate action. This is an avenue to keep the Assembly informed, for the public to enter items on the record, if necessary. The Assembly also receives agenda communications directly by their constituents, Borough Manager, other agencies' Officers and Department Directors.

A MAIL BOX IS ALSO AVAILABLE IN THE BOROUGH CLERK'S OFFICE FOR EACH MEMBER OF THE ASSEMBLY AND SHOULD BE CHECKED ON A ROUTINE SCHEDULE.

All items appearing under Communications on the Agenda have been approved under the Consent Agenda unless removed by an Assembly Member or the Mayor and placed on the regular agenda under Unfinished Business.

- a. Minutes of the School Board meetings held February 15 and March 4, 2016
- b. School Board action from the meeting held March 21, 2016
- c. POA-2014-109 for a request from **Big Bites Fishing to construct a facility to moor boats and planes used for commercial activities associated with Big Bites Fishing**

PROCEEDINGS

MINUTES WRANGELL SCHOOL BOARD REGULAR MEETING February 15, 2016, 6:30 PM Evergreen Elementary School Room 101-Intermediate

President Susan Eagle called the regular meeting of the Wrangell Public School Board to order at 6:33 pm on Monday, February 15, 2016.

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Rinda Howell, Pam McCloskey and Aleisha Mollen. Also present was Superintendent Patrick Mayer and Recording Secretary Kimberly Powell.

DETERMINE QUORUM

The Pledge of Allegiance was recited, led by Rinda Howell.

PLEDGE OF ALLEGIANCE

Elementary Principal Deidre Jenson asked the School Board members to follow her down to the primary building where she shared student projects and a video invitation to an appreciation luncheon for the board.

ELEMENTARY
STUDENT
PRESENTATION

Maleah Wenzel, Student Body President told the Board that homecoming was this past weekend. The Boys Varsity team won their second basketball game against Petersburg. Student Council worked hard to promote school spirit in light of homecoming. The student council has a tee shirt fundraiser. They were designed by Kaylauna Churchill and printed by the Fab Lab. In two weeks, the Student Council will be hosting concessions. The Student Council has developed a survey that will be distributed to the student body. Three students, Davis Dow, Reyn Hutten and Maleah Wenzel accompanied school board members to Juneau to the legislative fly-in. It was an interesting trip because of the budgetary situation the state is facing.

STUDENT
REPRESENTATIVE
REPORT

Diane O'Brien told the board that she was speaking to some friends from Petersburg and they were amazed at the events that Wrangell puts on for our students. She thanked the individuals responsible for all of these events. Mrs. O'Brien said she has a question about the communication survey. One of the questions asked about communication from the board. She wasn't aware about any communication that comes directly from the board other than minutes and agendas. Mrs. O'Brien thanked the board for hosting the coffee social and appreciated the opportunity to talk about the middle school students getting credit for taking high school math. She asked that this be included on the March agenda.

GUESTS TO BE HEARD

The agenda was approved as presented by unanimous consent.

APPROVAL OF THE
AGENDA

Reviewed Correspondence as presented.

REVIEWED
CORRESPONDENCE

Motion to approve the items on the consent agenda as presented by Aleisha Mollen, seconded by Tammy Groshong. Poll vote: Pam McCloskey: Yes; Aleisha Mollen: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Susan Eagle: Yes. Motion approved unanimously.

APPROVED THE
CONSENT AGENDA

- Approved the minutes of the January 18, 2016 Regular School Board Meeting

Information & Reports were accepted by unanimous consent.

ACCEPTED INFORMATION &
REPORTS

Reviewed the Upcoming Dates and Meeting Announcements

REVIEWED THE
UPCOMING DATES

Reviewed Future Agenda Items

REVIEWED FUTURE
AGENDA ITEMS

Aleisha Mollen was impressed and proud of the students on the legislative team. She enjoyed the experience and spending time with the students who far exceeded her expectations.

COMMENTS FROM
BOARD MEMBERS

Mrs. Groshong attended the homecoming games. She appreciated the amount of school spirit exhibited.

Rinda Howell said that legislative students met her expectations and she sets the bar high. She would like to see collection boxes set up for ideas regarding the budget. She would like to see a community format similar to the one used for the strategic plan.

President Eagle said she liked the amount of energy in the gym during homecoming events.

Motion to recess into executive session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the district, more specifically negotiations with Wrangell Teachers Association and to discuss a subject that may prejudice the reputation and character of any person, specifically to conduct the Superintendent's evaluation by Tammy Groshong; seconded by Rinda Howell. Poll vote: Aleisha Mollen: Yes; Tammy Groshong: Yes; Rinda Howell: Yes; Pam McCloskey: Yes; Susan Eagle: Yes. Motion approved. The School Board invited Superintendent Mayer into the Executive Session.

RECESSED INTO EXECUTIVE
SESSION AT 7:06 PM

Reconvened into Regular Session at 9:45 PM. with no further action taken

RECONVENED INTO REGULAR
SESSION AT 9:45 PM

Meeting Adjourned at 9:45 P.M.

ADJOURNED AT 9:45 P.M.


SECRETARY/TREASURER

7a

PROCEEDINGS

MINUTES
WRANGELL SCHOOL BOARD
SPECIAL MEETING
March 4, 2016, 6:00 PM
Evergreen Elementary School Room 101-Intermediate

President Susan Eagle called the Special meeting of the Wrangell Public School Board to order at 6:00 PM on Friday, March 4, 2016..

CALL TO ORDER

A quorum was determined with the following school board members present: Susan Eagle, Tammy Groshong, Pam McCloskey, Aleisha Mollen and Rinda Howell. Also present was Superintendent Patrick Mayer and Recording Secretary Kimberly Powell.


DETERMINE QUORUM

Motion to ratify the 2016-2017 Negotiated Agreement between Wrangell School Board and Wrangell Teachers' Association as presented by Rinda Howell; seconded by Aleisha Mollen. Poll vote: Rinda Howell: Yes; Aleisha Mollen: Yes; Pam McCloskey: Yes; Tammy Groshong: Yes; Susan Eagle: Yes. Motion approved unanimously.

**RATIFIED THE
NEGOTIATED
AGREEMENT WITH
WRANGELL TEACHERS
ASSOCIATION**

Meeting Adjourned at 6:02 P.M.

ADJOURNED AT 6:31 P.M.



 SECRETARY/TREASURER

BOARD ACTION**WRANGELL PUBLIC SCHOOL BOARD
REGULAR MEETING
MARCH 21, 2016**

FOR DETAILS, CONTACT:
PATRICK MAYER,
SUPERINTENDENT
DIRECT PHONE: 907-874-2347

- Approved the Agenda as Presented
- Accepted the Minutes of the February 15, 2016 Regular School Board Meeting
- Accepted the Minutes of the March 4, 2016 Special School Board Meeting
- Discussed “Coffee with the School Board”
- Discussed the Communication Survey
- Accepted the FY’16 Budget Revisions as presented
- Reviewed Board Policy
 - #2123, Evaluation of the Superintendent
 - #4155.1, Tax Sheltered Annuities
 - #7100, Organization of the Board
 - #7122, Duties of the Vice-President
 - #7130, Board Committees
- Accepted the First Reading of Board Policy #7123, Duties of the Secretary
- Revised the Principal Salary Schedule, decreasing the contract days to 210 days
- Offered Mrs. Deidre Jenson, Elementary Principal a Contract for 2016-2017
- Offered Mr. William Schwan, Secondary Principal a Contract for 2016-2017
- Offered Contracts to Tenured Teachers for 2016-2017
- Offered Pam Roope, Business Manager a Contract for 2016-2017
- Offered Fred Angerman, Maintenance Director a Contract for 2016-2017
- Offered Dave Silva, Speech Pathologist a Contract for 2016-2017
- Offered Deidre Jenson a Contract Addendum as Counseling Grant Project Director
- Offered Matt Nore a Contract Addendum to Host a Migrant Literacy Event
- Approved the Hire of Katelyn Reeves
- Presented the Resignation of Kendall Benson, Secondary Principal for Information
- Recessed into Executive Session
- Reconvened into Regular Session with no further action taken
- Adjourned

**FOR RELEASE: 9:00 AM
FEBRUARY 16, 2016**



US Army Corps
of Engineers
Alaska District

Public Notice of Application for Permit

Regulatory Division (1145)
CEPOA-RD
Post Office Box 6898
JBER, Alaska 99506-0898

Public Notice Date:	April 4, 2016
Expiration Date:	May 3 2016
Reference Number:	POA-2014-109
Waterway:	Zimovia Strait

Interested parties are hereby notified that a Department of the Army permit application has been received for work in waters of the United States as described below and shown on the enclosed project drawings.

Comments on the described work, with the reference number, should reach this office no later than the expiration date of this Public Notice to become part of the record and be considered in the decision. Please contact Jack Hewitt at (907) 753-2708, toll free from within Alaska at (800) 478-2712, by fax at (907) 753-5567, or by email at jack.j.hewitt@usace.army.mil if further information is desired concerning this notice.

APPLICANT: Big Bites Fishing, Post Office Box 80, Wrangell, Alaska 99929.

AGENT: R&M Engineering-Ketchikan, Inc., 355 Carlanna Lake Road, Ketchikan, Alaska 99901.

LOCATION: The project site is located within Section 20, T. 63 S., R. 84 E., Copper River Meridian, USGS Quad Map: Petersburg B-2, Latitude 56.3984° N., Longitude 132.3388° W., 5.5 miles south of the Wrangell Airport on the Zimovia Highway, adjacent to the Silver Bay Mill Site property, in Wrangell, Alaska.

SPECIAL AREA DESIGNATION: The project is located within the Tongass National Forest.

PURPOSE: The applicant's stated purpose is to construct a facility to moor boats and planes used for commercial activities associated with Big Bites Fishing. The bulkhead would facilitate loading and unloading of commercial gear, and the harbor would provide moorage for the applicant's seaplane and vessels, as well as the vessels of the adjacent lodge.

PROPOSED WORK: Construct a 580' long causeway/breakwater with a 10' wide top and a base that varies in width from 46' at the high tide line (HTL) and 62' at the seaward end. The end of the breakwater would have a 20' wide by 100' long top surface, with a 50' wide base, to be used as a turn-around/loading/unloading area. The causeway would have a 1.5:1 slopes and be armored with rip rap, except on the seaward side which would have a vertical pile supported bulkhead. Dredge a 20' by 120' basin in front of the bulkhead, and a 120' by 180' boat basin with a 17' wide by 300' long entrance channel, to a depth of -6' mean low low water (MLLW). The dredged material would be used to construct the core of the causeway, which would then be capped with shot rock and armored with rip rap. Construct a 30' by 60' boat/seaplane ramp, and 60' by 80' pad adjacent to the ramp for vessel/aircraft maintenance and winter storage. Install a 5' wide by 70' long aluminum gangway, a 10' by 70' concrete float, and a 10' by 50' concrete t-float within the boat basin. The gangway and floats would be anchored with eight 12" diameter steel piles. A total of 11,345 cubic yards (cy) of substrate would be dredged from a 39,200 square feet (0.90 acre) area. All of the dredged material, 7,500 cy of shot rock, and 6,000 cy of rip rap, for a total fill volume of 24,845 cy, would be discharged into a 1.25 acre footprint below the HTL. All work would be performed in accordance with the enclosed plan, 8 sheets, dated 1-21-16.

APPLICANT PROPOSED MITIGATION: The applicant proposes the following mitigation measures to avoid, minimize, and compensate for impacts to waters of the United States from activities involving discharges of dredged or fill material.

a. Avoidance: The overall project footprint has been designed to be the smallest practicable area that fulfills the project purpose and need. The reduced footprint results in avoiding the placement of additional fill into waters of the U.S.

b. Minimization: The proposed fill footprint has been designed to be the smallest practicable area for the proposed operation. Fabric would be placed between the rip rap and shot rock to minimize movement of fine sediments. Construction activities would occur from the upland side of the project, during low tidal stages, to reduce the potential for disturbance beyond the fill area.

The breakwater has been designed to the minimum width necessary to allow access to the loading/unloading area. The dredged area adjacent to the loading/unloading area is the minimum size necessary to safely navigate vessels. The proposed harbor design minimizes the basin area and reduces impacts to aquatic resources. All dredging activities would be coordinated with ADF&G recommended work windows.

c. Compensatory Mitigation: No compensatory mitigation is proposed for this project.

WATER QUALITY CERTIFICATION: A permit for the described work will not be issued until a certification or waiver of certification, as required under Section 401 of the Clean Water Act (Public Law 95-217), has been received from the Alaska Department of Environmental Conservation.

CULTURAL RESOURCES: The latest published version of the Alaska Heritage Resources Survey (AHRs) has been consulted for the presence or absence of historic properties, including those listed in or eligible for inclusion in the National Register of Historic Places. There is a report of a petroglyph site at Shoemaker Bay, in the vicinity of the worksite. Because the property has been determined to lie within the project area, a determination of eligibility and, if needed, a determination of effect will be made in consultation with the State Historic Preservation Officer (SHPO).

Consultation of the AHRs constitutes the extent of cultural resource investigations by the District Commander at this time. This application is being coordinated with SHPO. Any comments SHPO may have concerning presently unknown archeological or historic data that may be lost or destroyed by work under the requested permit will be considered in our final assessment of the described work.

ENDANGERED SPECIES: The project area is within the known or historic range of humpback whales (*Megaptera novaeangliae*). We have determined the described activity may affect this threatened species and the appropriate consultation procedures under section 7 of the Endangered Species Act with the National Marine Fisheries Service (NMFS) will be initiated. Any comments they may have concerning endangered or threatened wildlife or plants or their critical habitat will be considered in our final assessment of the described work.

ESSENTIAL FISH HABITAT: The Magnuson-Stevens Fishery Conservation and Management Act, as amended by the Sustainable Fisheries Act of 1996, requires all Federal agencies to consult with the NMFS on all actions, or proposed actions, permitted, funded, or undertaken by the agency, that may adversely affect Essential Fish Habitat (EFH).

The project area is within the known range of Pacific salmon: pink salmon (*Oncorhynchus gorbuscha*), chum salmon (*Oncorhynchus keta*), coho salmon (*Oncorhynchus kisutch*), sockeye salmon (*Oncorhynchus nerka*), and chinook salmon (*Oncorhynchus tshawytscha*).

The Corps has determined that the described activity may adversely affect the species listed above. The project would place fill into 1.25 acres of intertidal and subtidal habitat, and the proposed dredging activity would alter bottom elevations over a 0.90 acre area. This work could affect migration patterns and survival rates of smolt within the project area. We will follow the appropriate course of action under Section 305(b)(2) of the Magnuson-Stevens Act. Any comments the National Marine Fisheries Service may have concerning essential fish habitat will be considered in our final assessment of the described work.

TRIBAL CONSULTATION: The Alaska District fully supports tribal self-governance and government-to-government relations between Federally recognized Tribes and the Federal government. Tribes with protected rights or resources that could be significantly affected by a proposed Federal action (e.g., a permit decision) have the right to consult with the Alaska District on a government-to-government basis. Views of each Tribe regarding protected rights and resources will be accorded due consideration in this process. This Public Notice serves as notification to the Tribes within the area potentially affected by the proposed work and invites their participation in the Federal decision-making process regarding the protected Tribal right or resource. Consultation may be initiated by the affected Tribe upon written request to the District Commander during the public comment period.

PUBLIC HEARING: Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearings shall state, with particularity, reasons for holding a public hearing.

EVALUATION: The decision whether to issue a permit will be based on an evaluation of the probable impacts, including cumulative impacts of the proposed activity and its intended use on the public interest. Evaluation of the probable impacts, which the proposed activity may have on the public interest, requires a careful weighing of all the factors that become relevant in each particular case. The benefits, which reasonably may be expected to accrue from the proposal, must be balanced against its reasonably foreseeable detriments.

The outcome of the general balancing process would determine whether to authorize a proposal, and if so, the conditions under which it will be allowed to occur. The decision should reflect the national concern for both protection and utilization of important resources. All factors, which may be relevant to the proposal, must be considered including the cumulative effects thereof. Among those are conservation, economics, aesthetics, general environmental concerns, wetlands, cultural values, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shore erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership, and, in general, the needs and welfare of the people. For activities involving 404 discharges, a permit will be denied if the discharge that would be authorized by such permit would not comply with the Environmental Protection Agency's 404(b)(1) guidelines. Subject to the preceding sentence and any other applicable guidelines or criteria (see Sections 320.2 and 320.3), a permit will be granted unless the District Commander determines that it would be contrary to the public interest.

The Corps of Engineers is soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the Corps of Engineers to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, historic properties, water quality, general environmental effects, and the other public interest factors listed above. Comments are used in the preparation of an Environmental Assessment and/or an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments are also used to determine the need for a public hearing and to determine the overall public interest of the proposed activity.

AUTHORITY: This permit will be issued or denied under the following authorities:

(X) Perform work in or affecting navigable waters of the United States – Section 10 Rivers and Harbors Act 1899 (33 U.S.C. 403).

(X) Discharge dredged or fill material into waters of the United States – Section 404 Clean Water Act (33 U.S.C. 1344). Therefore, our public interest review will consider the guidelines set forth under Section 404(b) of the Clean Water Act (40 CFR 230).

District Commander
U.S. Army, Corps of Engineers

Enclosures

STATE OF ALASKA

DEPT. OF ENVIRONMENTAL CONSERVATION
DIVISION OF WATER
401 Certification Program
Non-Point Source Water Pollution Control Program

DEPARTMENT OF ENVIRONMENTAL CONSERVATION
WQM/401 CERTIFICATION
555 CORDOVA STREET
ANCHORAGE, ALASKA 99501-2617
PHONE: (907) 269-7564/FAX: (907) 334-2415

NOTICE OF APPLICATION FOR STATE WATER QUALITY CERTIFICATION

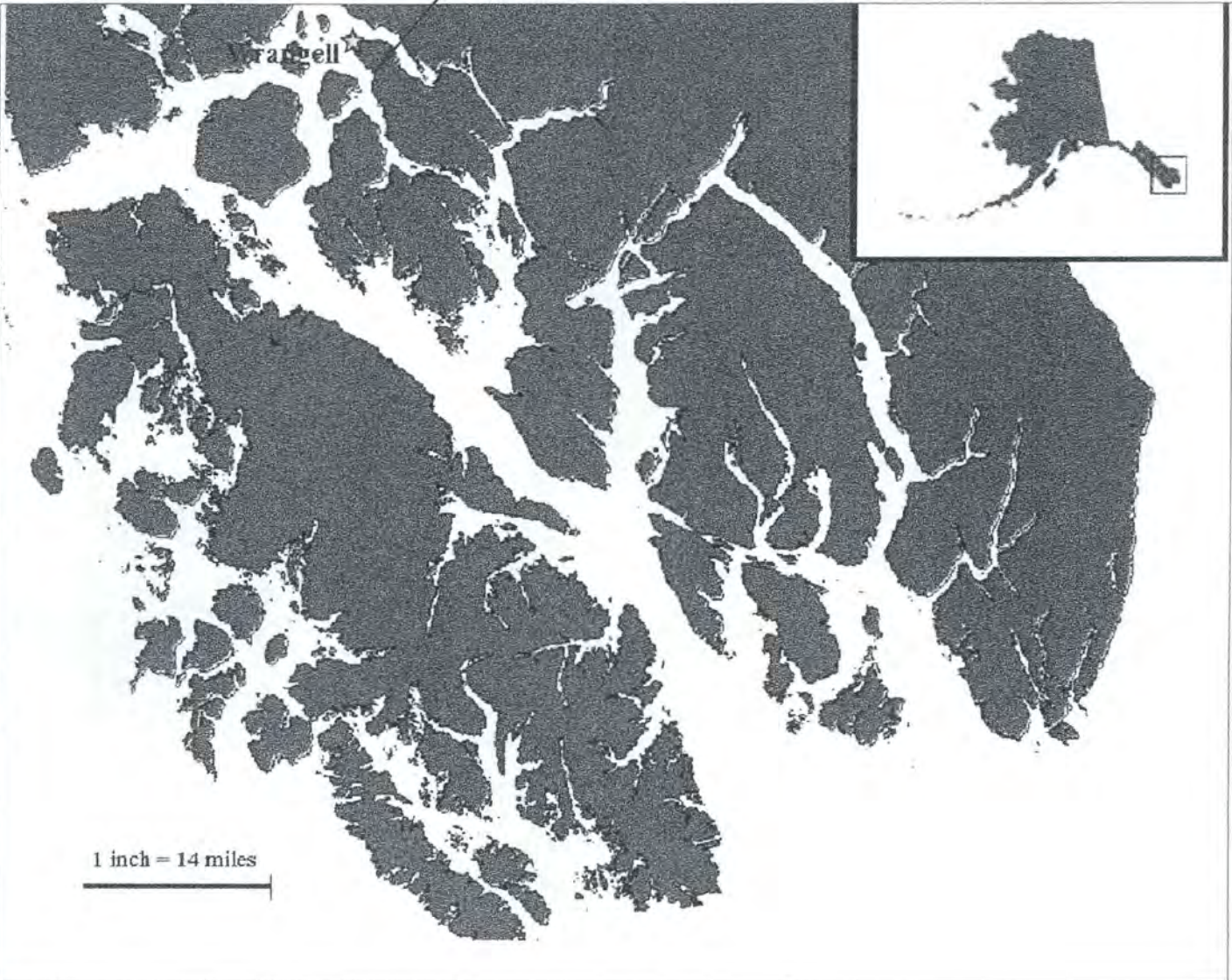
Any applicant for a federal license or permit to conduct an activity that might result in a discharge into navigable waters, in accordance with Section 401 of the Clean Water Act of 1977 (PL95-217), also must apply for and obtain certification from the Alaska Department of Environmental Conservation that the discharge will comply with the Clean Water Act, the Alaska Water Quality Standards, and other applicable State laws. By agreement between the U.S. Army Corps of Engineers and the Department of Environmental Conservation, application for a Department of the Army permit to discharge dredged or fill material into navigable waters under Section 404 of the Clean Water Act also may serve as application for State Water Quality Certification.

Notice is hereby given that the application for a Department of the Army Permit described in the Corps of Engineers' Public Notice No. **POA-2014-109, Zimovia Strait**, serves as application for State Water Quality Certification from the Department of Environmental Conservation.

After reviewing the application, the Department may certify there is reasonable assurance the activity, and any discharge that might result, will comply with the Clean Water Act, the Alaska Water Quality Standards, and other applicable State laws. The Department also may deny or waive certification.

Any person desiring to comment on the project, with respect to Water Quality Certification, may submit written comments to the address above by the expiration date of the Corps of Engineer's Public Notice.

PROJECT LOCATION

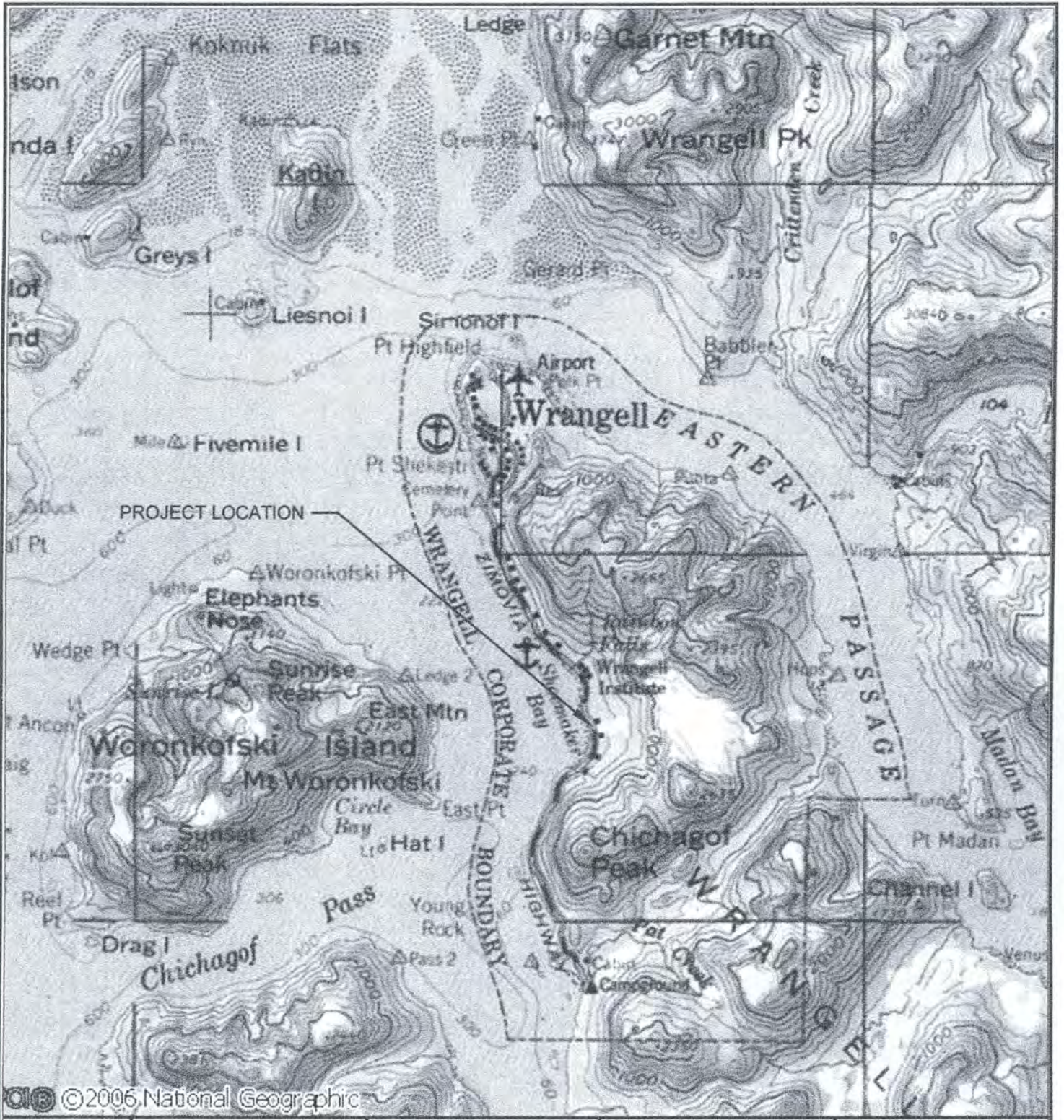


GENERAL MAP

APPLICATION BY:
Mark Mitchell P.O.
Box 80 Wrangell,
AK 99929

**MARK MITCHELL CAUSEWAY
AND FLOAT PROJECT**

AT: WRANGELL
LOCATED IN: T.63S., R.84E., SECTION 20
Lat 56°23'55.75"N, Long. 132°20'24.21"W
DATE: 1-21-16 SHEET 1 OF 8



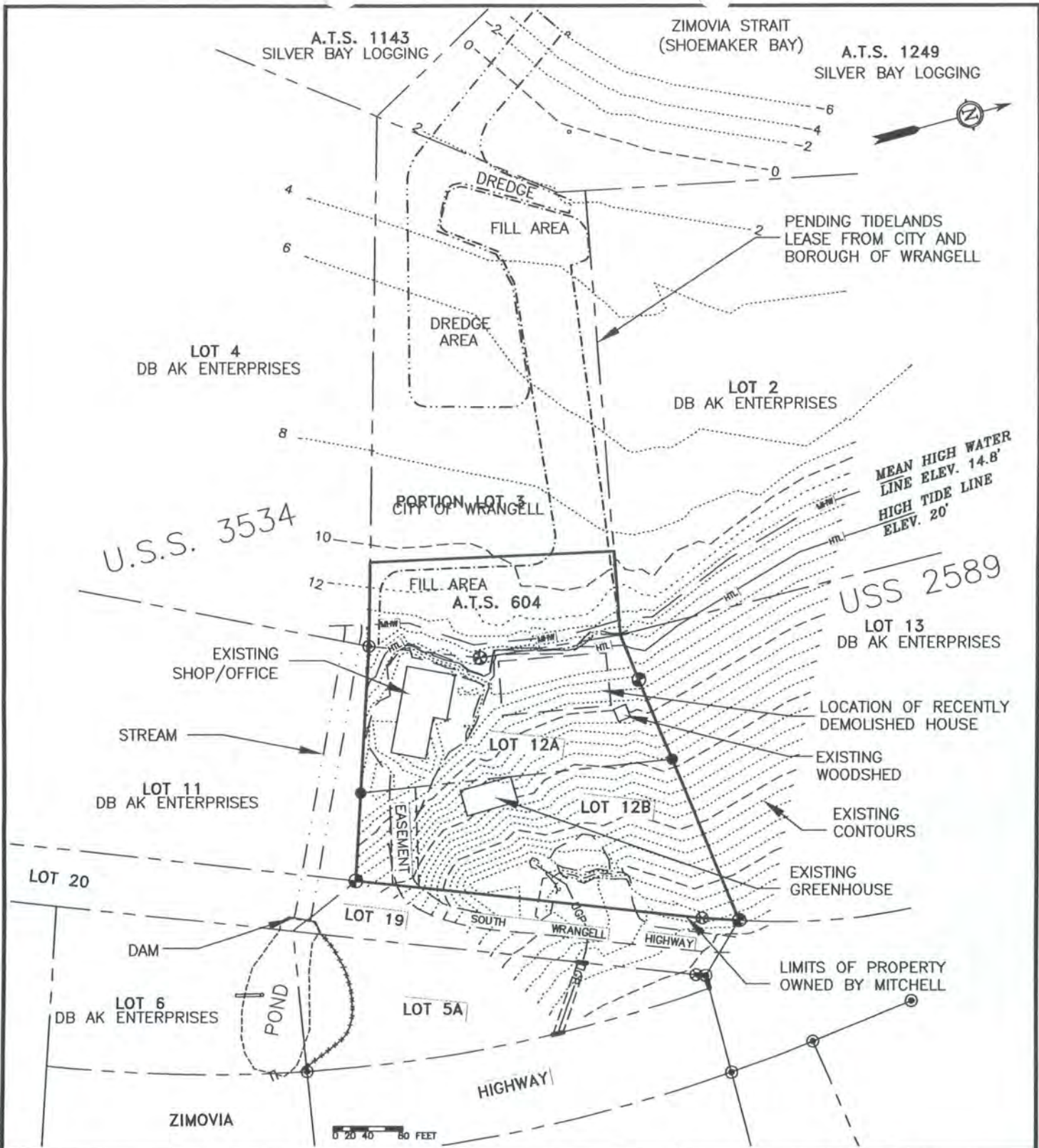
VICINITY MAP

APPLICATION BY:
 Mark Mitchell P.O.
 Box 80 Wrangell,
 AK 99929

**MARK MITCHELL CAUSEWAY
 AND FLOAT PROJECT**

AT: WRANGELL
 LOCATED IN: T.63S., R.84E., SECTION 20
 Lat 56°23'55.75"N, Long. 132°20'24.21"W

DATE: 1-21-16 SHEET **2** OF **8**



TIDAL DATA SOURCE:
 NOAA NAUTICAL CHART
 #17382 1981 REVISION
 SCALE: 1"=150'

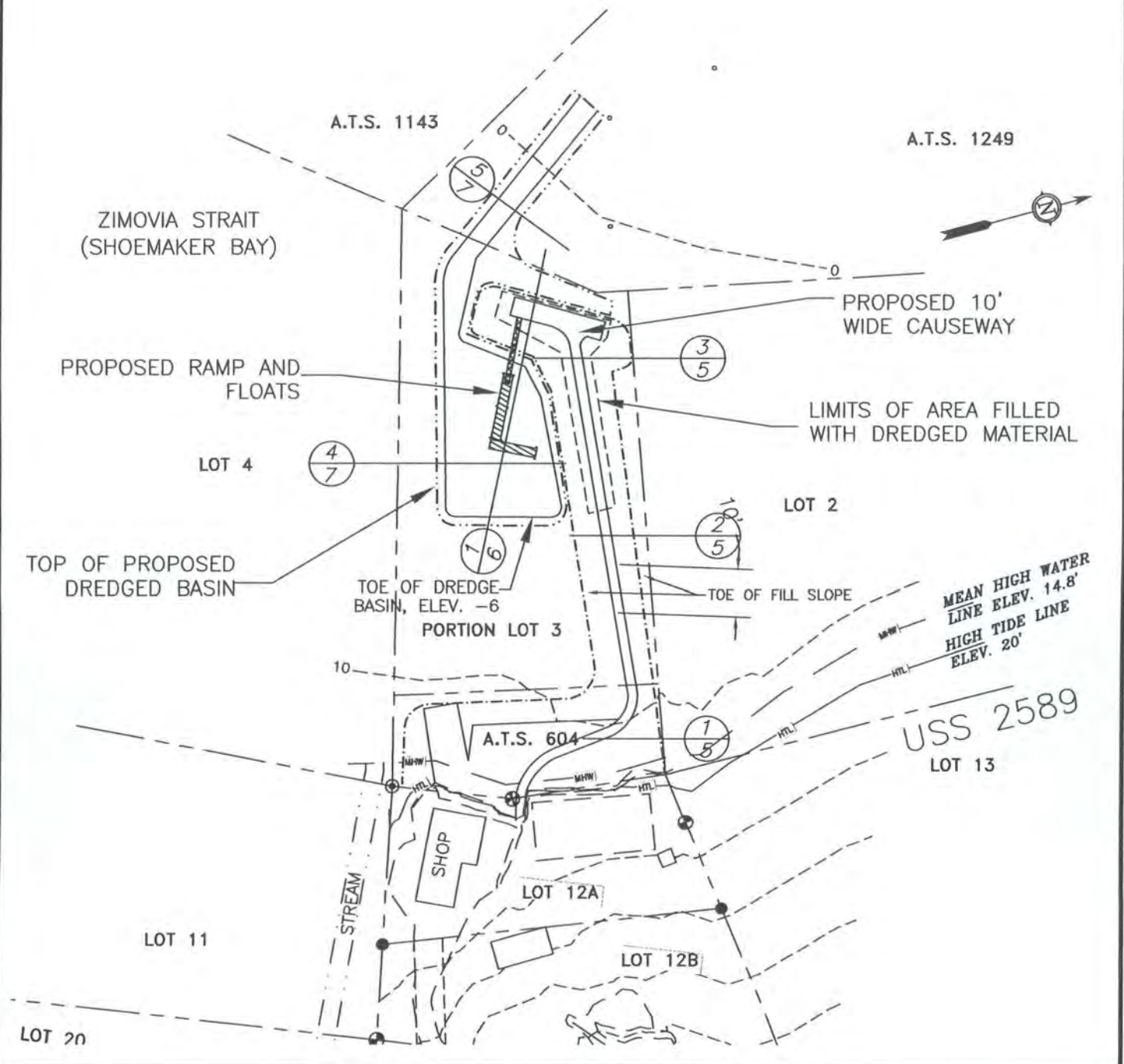
**EXISTING
 CONDITIONS /
 WETLANDS MAP**

APPLICATION BY:
 Mark Mitchell
 P.O. Box 80
 Wrangell, AK 99929

MARK MITCHELL
 CAUSEWAY AND FLOATS

AT: WRANGELL
 LOCATED IN: T.63S., R.84E., SECTION 20
 Lat 56°23'55.75"N, Long. 132°20'24.21"W
 DATE: 1-21-16 SHEET **3** OF **8**

0 20 40 80 FEET



----- DREDGED AREA

VICINITY MAP

MARK MITCHELL
CAUSEWAY AND FLOATS

TIDAL DATA SOURCE:
NOAA NAUTICAL CHART
#17382 1981 REVISION
SCALE: 1"=150'

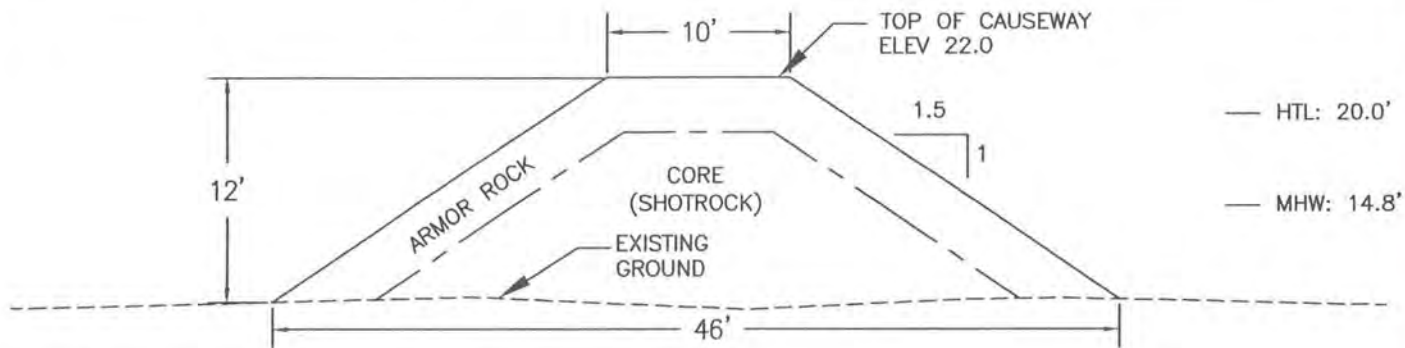
APPLICATION BY:
Mark Mitchell
P.O. Box 80
Wrangell, AK 99929

AT: WRANGELL

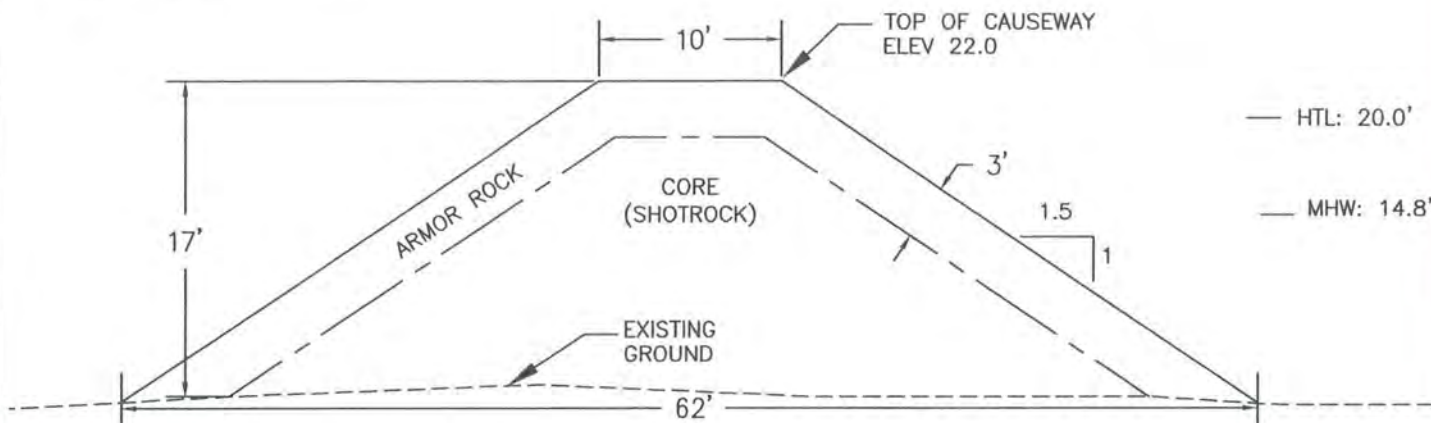
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Lat 56°23'55.75"N, Long. 132°20'24.21"W

DATE: 1-21-16

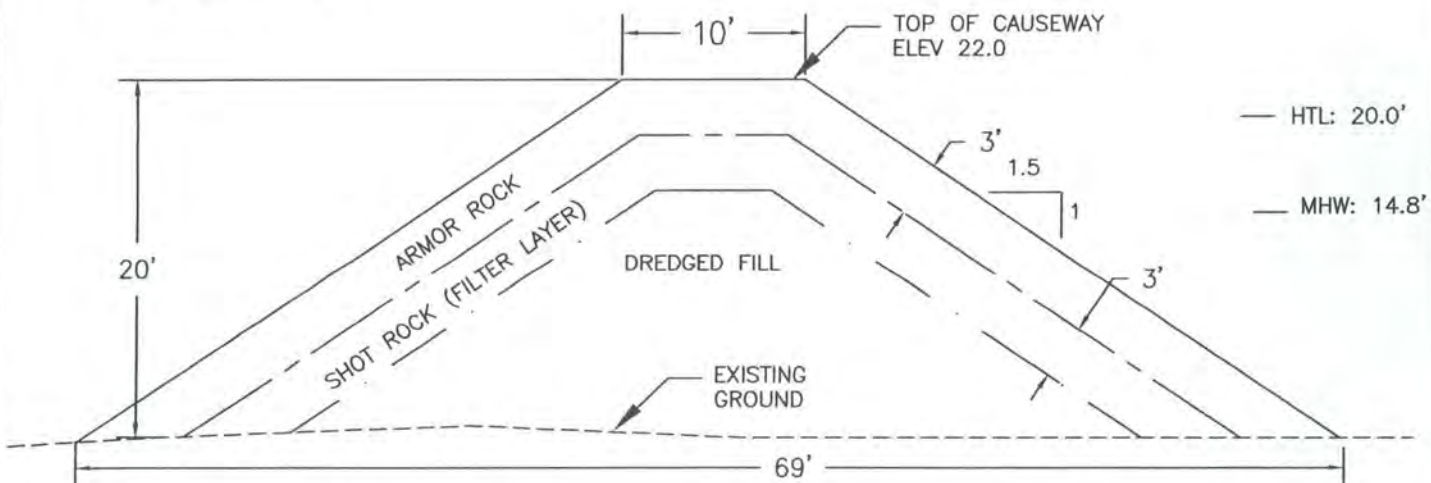
SHEET **4** OF **8**



①
⑤ CAUSEWAY SECTION VIEW
SCALE: 1":10'



②
⑤ CAUSEWAY SECTION VIEW
SCALE: 1":10'



③
⑤ CAUSEWAY SECTION VIEW
SCALE: 1":10'

TIDAL DATA SOURCE:
NOAA NAUTICAL CHART
#17382 1981 REVISION

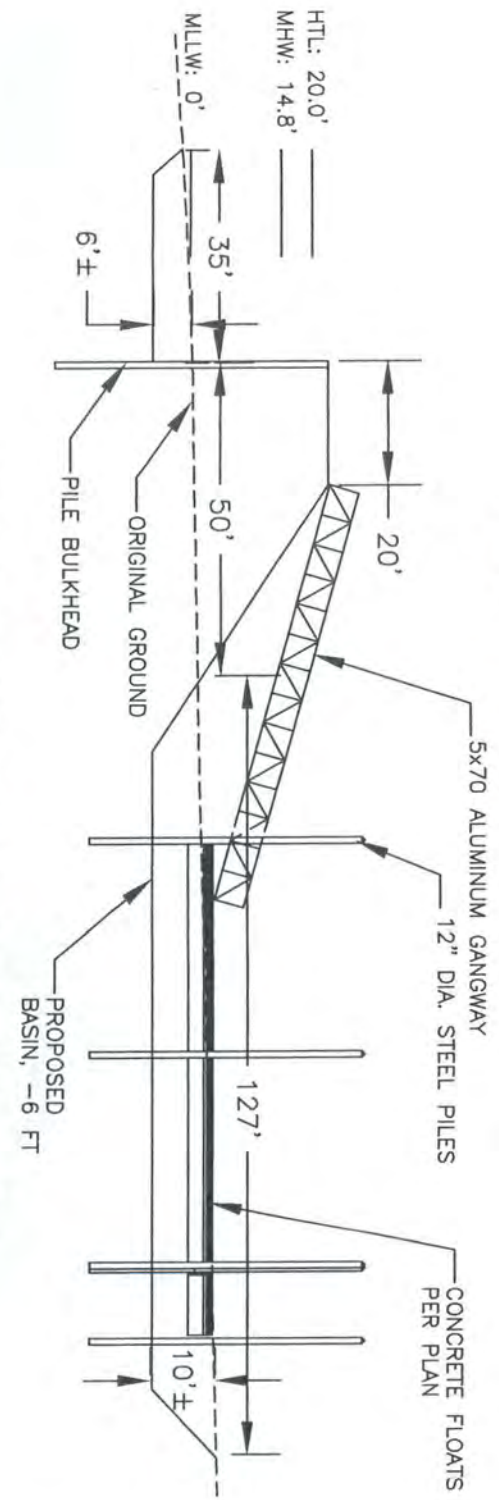
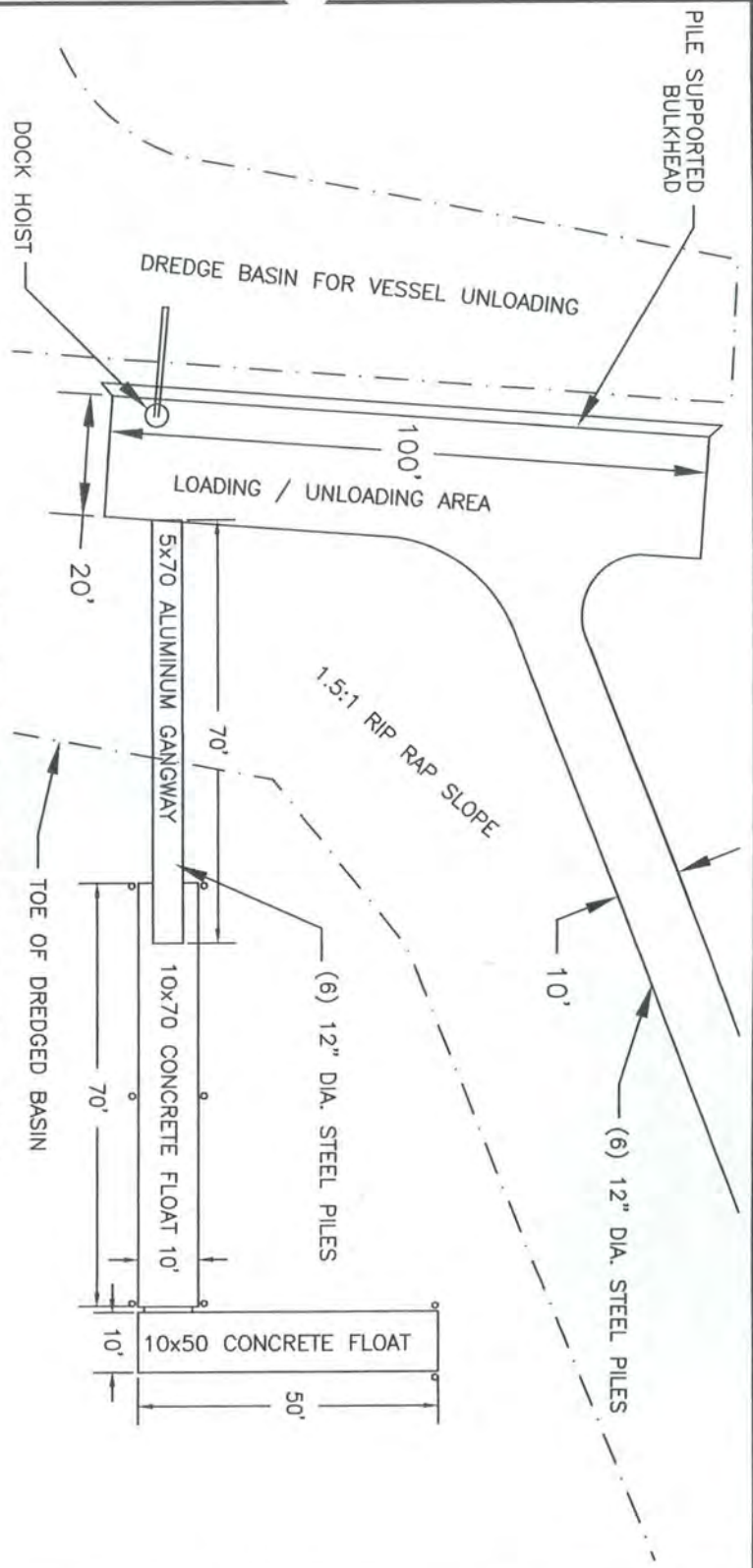
TYPICAL SECTIONS

APPLICATION BY:
Mark Mitchell
P.O. Box 80
Wrangell, AK 99929

MARK MITCHELL
CAUSEWAY AND FLOAT

AT: WRANGELL
LOCATED IN: T.63S., R.84E., SECTION 20
Lat 56°23'55.75"N, Long. 132°20'24.21"W

DATE: 1-21-16 SHEET **5** OF **8**



1 RAMP AND FLOAT ELEVATION VIEW
6 1"=30'

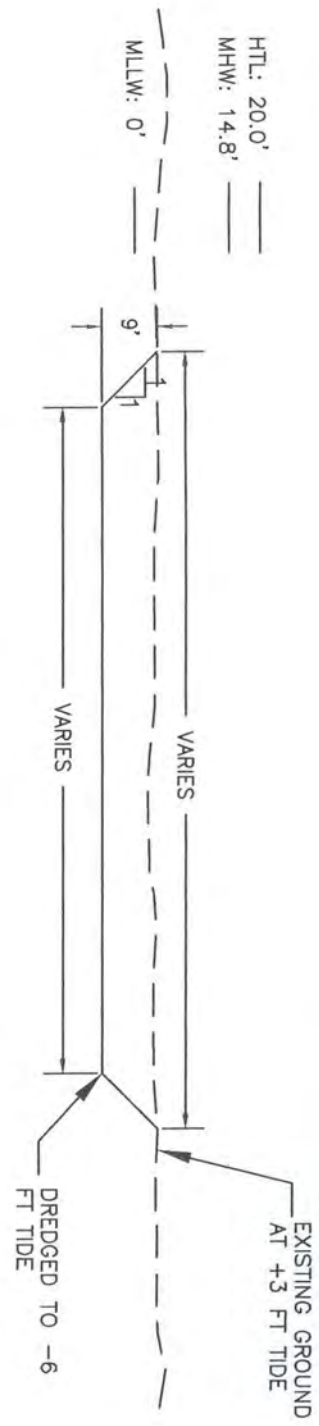
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#17382 1981 REVISION

TYPICAL SECTIONS

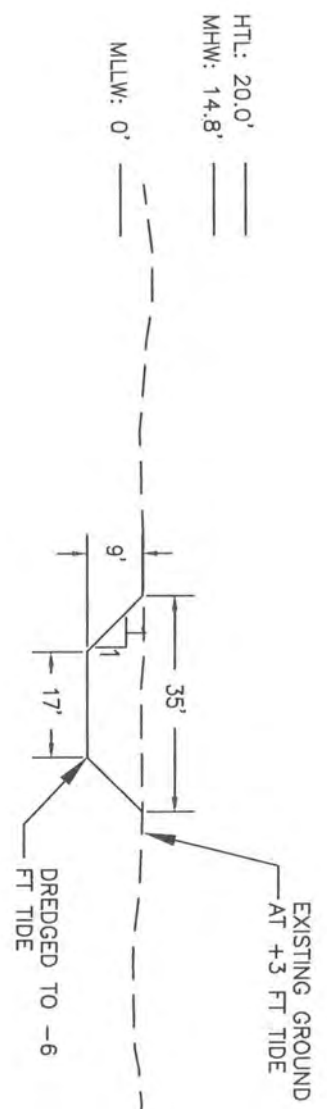
APPLICATION BY:
Mark Mitchell
P.O. Box 80
Wrangell, AK 99929

MARK MITCHELL
CAUSEWAY AND FLOAT

AT: WRANGELL
LOCATED IN: T.63S., R.84E., SECTION 20
Lat 56°23'55.75"N, Long. 132°20'24.21"W



④ DREDGED BASIN TYPICAL SECTION
 SCALE: 1":30'



⑤ DREDGED BASIN OUTLET TYPICAL SECTION
 SCALE: 1":30'

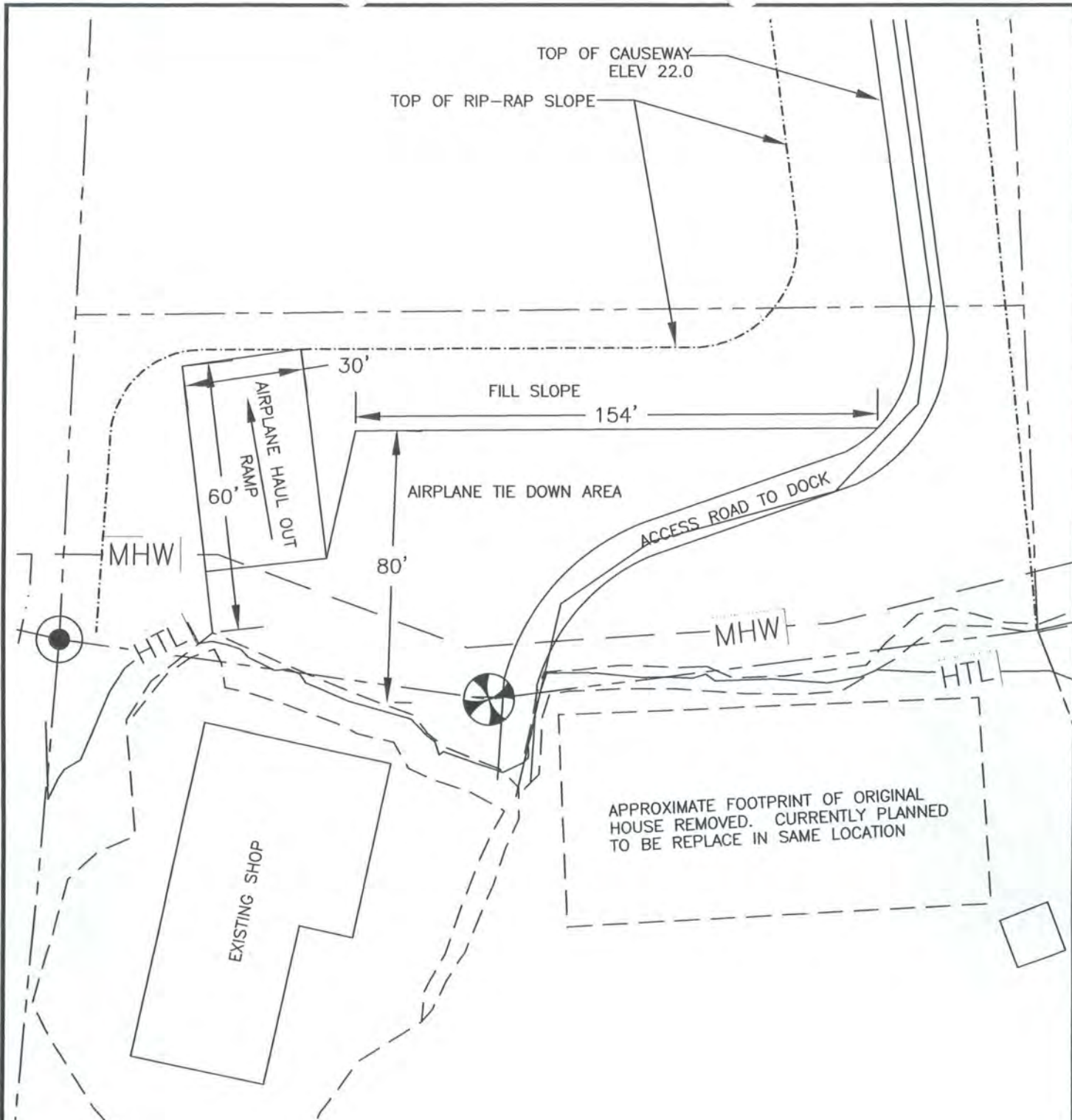
TYPICAL SECTIONS

TIDAL DATA SOURCE:
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APPLICATION BY:
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 P.O. Box 80
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MARK MITCHELL
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AT: WRANGELL
 LOCATED IN: T.63S., R.84E., SECTION 20
 Lat 56°23'55.75"N, Long. 132°20'24.21"W



3
5 CAUSEWAY SECTION VIEW
SCALE: 1":30'

TIDAL DATA SOURCE:
NOAA NAUTICAL CHART
#17382 1981 REVISION

**AIRPLANE HAUL
OUT & TIE DOWN**

APPLICATION BY:
Mark Mitchell
P.O. Box 80
Wrangell, AK 99929

MARK MITCHELL
CAUSEWAY AND FLOAT

AT: WRANGELL
LOCATED IN: T.63S., R.84E., SECTION 20
Lat 56°23'55.75"N, Long. 132°20'24.21"W

DATE: 1-21-16 SHEET **8** OF **8**

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH
BOROUGH MANAGER**

SUBJECT: MANAGER'S REPORT

DATE: APRIL 12, 2016

Some of the information furnished in the report were provided by our department heads and gives the reader a little more detail into what they are doing in their departs and the importance they provide in having a well-balanced community. The borough is involved in so many of the aspects of our citizen's lives, it is important to remember all that goes into many of the services that we provide.

Manager away from the office- I will be traveling to Seattle on a combination of medical and vacation. I am leaving on the afternoon plane April 13th and will return on the morning plane April 20th. As always I will be reachable by staff and if any of the assembly needs to talk to me, Kim has my contact information.

Manager Activity:

- Have reviewed court lease and have sent comments back to Alaska Court for Correction and changes.
- Have had talks with the Alaska National Guard folks about the armory. They no longer use this facility and will be canceling their \$10 per year lease and turning the building over to the city to do with it what we want.
- Working on a solution to the marine center leases to present to the Port Commission.
- Have a meeting scheduled with Wrangell Cooperative in late April to begin working on a Memorandum of Understanding between the two entities to assist in helping each other in the many endeavors that could benefit the community.
- Did a walkthrough of the Public Safety Building and was shown for the first time some of the many issues with the building. We will be addressing some of the immediate issues in the upcoming budget.
- Worked with Mike Allen on the timber harvest of the blow down at the Wrangell Institute property.
- Worked with the State of Alaska in working out what needed to be done to surplus a variety of fish processing equipment that was purchased through a state grant in 2004.
- Closing out a couple of projects that have grant money involved and need to be audited by the state.
- Working on getting the oil furnaces going at both the Nolan Center and Public Safety Building.
- Worked with the Washington Lobbyist and Alaska Dept. of Transportation about some additional federal money for the Evergreen Road project.

State Budget / City Budget

The actions in the state legislature actually have turned a little more favorable for Wrangell than it looked a couple of weeks ago.

First, our retirement program run through the State of Alaska called the Public Employees Retirement System (PERS) was going to raise our already high employer rate from 22% to 26.5% over three years. Over half of this amount is to solve the unfunded liability problem with the fund. However, we just learned that the company that does the actuarial for the state has reported that things are going much better than anticipated and it appears they will not need to raise the employer share. This would have cost the borough about \$160,000 more per year.

The next big hurdle was Revenue Sharing. At its peak last year the borough received about \$600,000. This year about \$568,000. It was anticipated that we would lose about a third each year starting next year until it would be at zero in year three. There appears to be a big turnaround on this issue. First, they have changed the name to municipal assistance and next they are proposing that cities under about 3,500 in population will receive more than anticipated and the bigger cities will receive much less. It looks like we would even out and stay at about \$484,000. If this holds true and is approved, this would be great news for Wrangell. But there is lots of time to change their minds.

Lastly, it appears that they have kept the 5 million in the budget for the harbor matching grant program. Although we will not be funded this year, we hope to move up to the number 1 spot next year and if it is the same level of funding next year, we would get funded. That actually could help some because it gives us a little more time to raise additional money which will not hurt.

Although the city appears at this time to be coming out better than we originally thought, public radio (KSTK) and the schools may not come out as well. This is all a moving target so we don't want to get too excited one way or the other until the ink is dry from the Governor's pen when it is all completed.

Economic Development Director Report:

Institute Master Plan:

The consultants were in town to meet with the community. There were two public meetings, and while not as well attended as I had hoped for, there were some very great comments and ideas and a lot of consistency in comments. Key ideas were to see some small senior housing for short term rentals, larger land lots for residential, some multi family, and potential educational facility. They are working on background analysis, conceptual ideas in preparation for the next public meetings tentatively in May.

Project websites are:

<http://www.wrangell.com/economicdevelopment/wrangell-institute-master-plan-and-subdivision>
<http://wrangell-institute.blogspot.com/2016/03/alternative-master-plans.html>

Mill Feasibility Study:

The consultants were in town to meet with the community. They held one public meeting and met individually with a number of locals that have an interest in the property. They are also continuing with their due diligence cost estimates, market studies, property analysis. The site

engineers will be coming to Wrangell later this month for further analysis. That project website is: <http://www.wrangell.com/economicdevelopment/waterfront-industrial-property-assessment-and-feasibility-study>

Planning and Zoning

The PZ Commission is actually quite busy. They met with the EDC to have a preliminary workshop regarding land uses on the borough entitlement lands and are moving forward to establish a public hearing on land uses by selected area. They are taking on the discussion of marijuana usage and looking at the issues surrounding the various uses and what is appropriate in each zone and will be having a workshop before their next meeting.

<http://www.wrangell.com/planning/commercial-marijuana-regulations-update-wrangell>

<http://www.wrangell.com/planning/borough-entitlement-lands>

Wrangell Convention and Visitor Bureau

The Wrangell CVB is pursuing more on-line advertising opportunities. They did an email distribution purchasing approximately 10,000 to 20,000 names from the Alaska Travel Industry Association, they have done three Facebook promotions to increase likes on their Facebook page and are trying to post regularly. <https://www.facebook.com/WrangellCVB/> They recently have been working on the Stikine River Birding Festival schedule and finalizing events as that is coming up on April 29 to May 1. They have a twitter account they are trying to determine how best to utilize that medium as well and looking at some other online resource opportunities.

Fire Department:

The department has responded to 57 EMS calls, 2 Search and Rescue calls and 8 fire calls. We have been training each Wednesday and have recently re-certified our EMT 1's and EMT- 2's.

Our department is looking forward to the return of our flashover trailer that was loaned to Ketchikan Fire Department. This training trailer allows department members to safely train in a flashover simulated environment. 5 members are preparing to travel to Sitka for an upcoming EMS training.

Following are photos of airpack training and high school students in emt class



The tri-annual DOT disaster drill will take place on April 20th at 5:30pm. We are looking for approximately 40 volunteers from the community to help us conduct this training. Each volunteer will be a simulated patient with varying degrees of injuries.

Annual hose testing will take place in the coming month. As always, we appreciate that the members of the community drive cautious and give the hoses and department personnel plenty of space on the roadways during this time.

Finance Department:

The Finance Director and Manager will be meeting with our new software consultant on Saturday, April 23rd to plan out the schedule of the conversion and implementation of the new software system. Most likely the actual conversion will happen next fall, but there is a lot of prep work that will need to be done before then.

Finance Director is working with Manager and Department Heads in putting together our draft budget for 2016-2017. We expect to hand out the draft the end of April. Some of the main decisions hinge on the legislature and they are not expected to be completed until about the third week in April with the very real threat of the Governor calling them back in concerning the balancing of the budget.

Other activities being done by the finance department is preparing the annual insurance application, finishing an old property tax foreclosure, starting a new foreclosure through 2015 and reviewing options to maximize our investments and other cost saving measures.

Police Department:

The police department opened proposals on our new 911 system. We have a consultant helping us evaluate the various proposals to be sure that the first, meet the minimum requirements and then to select the proposal that is the best overall. Once the evaluation is complete, a recommendation will come from staff to award to one of the providers. We hope to have the evaluation complete within the next two or three weeks. Part of the evaluation is a demonstration of their product. This is funded by a combination of grant funds and funds from a seized boat that was sold by the city.

Byford's Junk Yard Cleanup:

The cleanup project was moving along in great fashion, but then it was discovered that there was more contamination than anticipated and additional monies are needed. We will be writing a letter to the Commissioner encouraging them to appropriate more money from their cleanup fund. It sounds like the final work will be done in early fall.

City Projects:

City Dock Work- most of the final items have been bid and contracts signed. These include additional railings along the dock approach, additional summer float on the south side of the approach and a gangway to get to the new summer float. I believe Jenkins Welding is done with the railings and just needs to install on the dock. The only remaining item is the electrical upgrades on the dock. The design for this work is expected to be completed by the end of March and then we will advertise for 30 days.

Street Projects- We hope to have the money to do a couple of major repairs to streets with a paving company in town. This will be reflected in our upcoming budget. We also would like to seal coat a couple of streets using our seal coat machine.

Wood Street is another priority this year. The grant runs out in June of 2017 and we do not feel there would be time to do the entire project next spring before the deadline. The design for Wood Street is complete. This project should be in the paper this week. The bids will open on April 28th and once approved by the assembly we will work with the winning contractor to move forward with the project.

The photo to the right is the top end of Wood Street looking back to the highway which comes out just south of Alpine Mini Mart. This road accesses the AICS Clinic and the site of the new hospital in the future. The project includes some underground utility work and paving up to the beginning of the AICS property.



Evergreen Road Project- We recently heard from our Washington DC lobbyist about some funding that was left over from a previous project and that it may be possible to add it on to the Evergreen project. We have contacted the State of Alaska Department of Transportation and Public Facilities to see if the money can be added to the project. We have been told by DOT/PF that bidding will happen later this fall with any paving to not happen until 2017.

Sewer Pump Project- The sewer pump project which includes the changeover and upgrade of our two main pump stations is well under way and on schedule. They are working at the site adjacent to Remy's Bar. As you can see, they have installed a bypass system to move the sewer along to the next station. While that is in place, they can completely overhaul the old site with new technology and pumps. The new technology will be more efficient and allow us to access replacement parts which was next to impossible with the current system. Once they are done at the current site, they will move to the pump station adjacent to the old boat ramp across from the power plant and repeat the process. They are expected to be complete by about the first week or so in May. The grant expires the end of June so we seem to be on schedule to complete the construction and then enough time to complete the paperwork for the June deadline.

Shoemaker Bay Parking Lot:

About a month ago or so, I met with Amber Al-Haddad, Greg Meissner and other public works staff to come up with a long term solution to this long term problem. We had access to the drainage plan that had been done by PN&D Engineers when they did the harbor design. We used that to be sure what we were seeing was in fact the direction and sloping that needed to take place. One of the problems out there was in some areas, the base larger rock is just below the surface and when they would grade, the large rocks would be pulled up. The public works got a short window of weather a while back and worked on the area that the boat ramp uses. When another stretch of good weather shows up, they will work on the area that the boat owners use. This includes adding a lot of additional rock, grading and compacting. This additional material should allow them the material to work with in the future to do proper grading.

Assessment Notices:

Assessment notices for property taxes were sent in March. The assessment tell the property tax owner the assessed value of their property and that assessment times the mill rate will be how their property taxes are calculated. Property owners should know that an assessment is not as detailed as someone might have for an appraisal when they buy or sell a piece their house. Because of that, there might be details about the assessment that is not known by the assessor. Property owners are allowed the right to appeal their assessments if they disagree with the assessor or have questions about their assessment. Property owners have until April 20th, 2016 to file their appeal at city hall.

Light Department

The Winter brushing program is all wrapped up for the year, two temps were hired and together with the Line Crew they spent 4 weeks getting after the brush that gradually grows up around the high voltage lines as well as removal of a number of Danger Trees that were in eminent danger of tagging the line. This is an ongoing project that is addressed in earnest during the winter when the leaves are off. Large sections adjacent to Zimovia Highway were trimmed this year as well as a number of locations around town that were in need of pruning.

The Line Crew has been hard at it putting up new poles in various locations. Two of three required for the Wrangell/SEAPA sub project are in now as well as another (6) required for the start of the Church Street Project in the area of the library. The above work is all part of the work identified under the system study which showed various deficiencies.

The Line Crew has replaced our fused line cut-outs about town with solid blade ones. The reason for this is that in the past if there was a failure on a specific phase out on the line then the cut-out for that phase would trip shutting that phase down. Problem has been though is partial power would still be applied to any three phase loads causing an electrical imbalance and damaging expensive equipment. While this could make locating the source of the problem a little more challenging at least we will have eliminated the accidental damage to three phase motors and equipment affected by “single phasing”.

An Arc Flash Awareness presentation was held for the crew compliments of the SEAPA staff. Both SEAPA and WML&P have had resent Arc Flash assessments done inside their facilities per OSHA requirements and as a component of those studies SEAPA hosted a short presentation by the engineer from Electric Power Systems who performed the assessments. This same presentation was also given to the crew out at Tyee Lake.

Also worth noting Structural Diagnostic Testing Services has come through and tested all our Line Trucks and Hot Stick equipment. This is an annual test performed each year to verify that the tools and equipment are safe to use on live high voltage electrical work. In the event that equipment fails this test it is carefully cleaned and retested. If it cannot pass the test it must be replaced. All equipment passed.

In the power plant all the 400 watt overhead lights have been replaced with new more efficient fluorescent lighting. Benefits of this are two fold.....they only use 25% the power of the old bulbs plus in the event power is interrupted the lights come back on instantly rather than going

through a cool down/warm up cycle. This is critical when attempting to restore power after an outage.

A major Spring Cleaning is underway within the power plant. Old switches, street lights, overhead lights as well as obsolete and or unused equipment stored about the plant is being surplused out. These items will be advertised per city policy and anyone having an interest will be welcome to view the items and place a bid.

Library Report

The library has applied for the IMLS (Institute of Museums and Library Services) grant for \$7,000. This grant helps pay for the service of borrowing books from other libraries, large print, adult and children's books. It also helps pay for travel for the staff to the yearly library conference.

We are currently working on our e-rate application (federal subsidy program) that subsidizes our internet cost by 80%.

We applied for a grant from First Bank to help with the cost of the summer reading program. The reading program will begin on June 1st through July 31st. The reading program has been hugely successful over the years with unbelievable support from the community. The money raised provides with enough money to give prizes to every child and also to fund a pool pizza party at the end of the program.

The library will once again be participating in the health fair this weekend. We will have a table showing the community all the different resources available at their public library. We will have two drawings. One for the adults and one for the children.

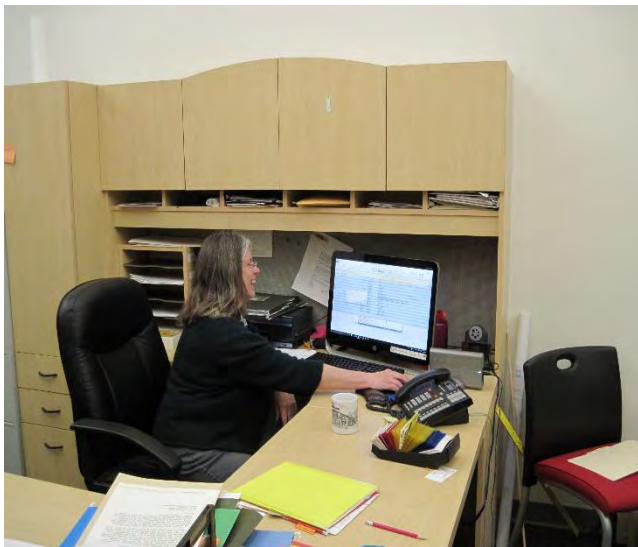
Storytime is still going strong. Attached are some photos from our "All about Dr. Seuss" Storytime. Our last Storytime will be on April 28th until the fall.





Last year the Wrangell Museum started a three to four-year collection management plan. In 2015 we inventoried, photographed and documented all items in the main gallery. We received a Museums Alaska Grant to purchase two new desk top and one laptop computer with software to use with the Past Perfect cataloging software. Over the past months we have continued to inventory, photograph and document items kept in storage so that these items can also be added to the Past Perfect data base. At the end of last year, we received a Museums Alaska Grant for LED lighting in the Photo lab,

Archive storage, Artifact storage and conservation lab. We also received funding for an art hanging storage system. Both of these items are crucial for the preservation of the museum's collection. The LED lights will guard against the deterioration and fading caused by fluorescent lighting and the hanging system will allow us to store the art collection in a proper and safe manner. Grants such as this from the Museums Alaska collections management fund which is generously supported by the Rasmuson Foundation help make it possible for us to continue being good stewards of Wrangell's historic items. The new hanging system and the new LED lighting in the Photo lab.



Nancy McQueen working on one of the new computers with the Past Perfect software entering photo data.

The numbering and inventory of the Art has now been completed. All of the art has been added to the database. We'll be hanging art in the Museum office so that more are able to enjoy the pieces that we have.

Our next area to tackle is the textiles. I've applied for a small grant to help us with the needed materials and to build the storage areas. We've been surprised by the amount of textiles we actually have.

Pool/Parks/Recreation

The pool department is working to address long standing maintenance issues, maintain a clean and safe facility for patrons, and develop compelling curriculum and scenarios for lifeguard and office staff and drafting a long term maintenance work plan to address larger projects with less capital opportunities. Additionally, we are working to streamline our program marketing outlets and registration process. Our focus is to developing low maintenance and self-sustaining programs for a variety of age ranges. Based on fiscal and staff limitations the administrative team feels like this type of programming is the most viable option for increased opportunities for

public

recreation.

In January of 2016, the department hired a new Light Maintenance Technician. The new hire has brought a level of competency and a sense of positive energy to the department. These attributes have benefitted the moral of staff and patrons alike. Additionally, his skill sets have allowed the department to address some long standing maintenance issues that have been on the list since the past budget cycle. Through consistent communication, brainstorming and project planning the department is confident that they will continue to address maintenance concerns in a timely manner.

The lifeguard and office staff meet once a week in a team environment. The administrative team evaluates lifeguard and office staff on daily basis, developing scenarios and training topics that will enhance the team's confidence, competency and overall professionalism. The administrative team has developed behavioral and rescue topics and scenarios that the team has enjoyed participating in and have vocalized the successful impact of these training modules.

The United States Masters Swimmer's program began in August of 2015. With addition of this program, the department has seen multiple benefits. Increased revenue for recreation programs, positive and consistent attendance during lap swims, and mentorship for the Wrangell Swim Club and enhanced quality of life to Wrangell with more opportunities for adult recreation. Participants of the program have been pleased with the administrative team inclusive approach, and the professionalism and involvement of Coach Bruce McQueen.

Recreation

The recreation department is focusing on summer programming; Summer Recreation, Adult Sports League and Swim Lessons.

With summer programs on the horizon we are actively searching for qualified and energetic staff. The recreation coordinator has drafted and published different marketing tools for employee outreach. Additionally, we are developing a comprehensive training model for new staff in these positions. The department's goal is to develop a set of policies and procedures for youth programming as a reference point for all employees working with rec programs.

The department has experienced success related to Adult Sports Leagues. We had a total of 30 adults participating in our winter Wally Ball league. We are brainstorming program ideas to begin offering a summer adult sports league. We evaluating what programs are viable and will have successful attendance rates.

Our tot gym program was very successful this year. We purchased new equipment and an inflatable bounce house. The attendance rates have increased from the previous two operating years and we have seen consistency there as well. The bounce house has also increased interest in
Gym Rentals.

Parks

The parks department has begun seeking out additional funding opportunities to address some of our maintenance issues at various Park locations. We are also developing a summer work plan to address some of the larger projects. The Parks Casual Labor Expenses were cut at the beginning of the last budget cycle. With longer seasons, long standing maintenance issues and expanded

green space, we are challenged by an imbalance between work and project demand and available labor to complete the work. The department will only hire one seasonal maintenance technician this year summer. Despite the limitations Parks and Rec is committed to developing an aggressive work plan and managing employee progress to maximize efficiency this summer.

Theater Update

The theater gained a really wonderful asset in October of 2015 with the hiring of Gregg Acuna as the Assistant Manager. Gregg has stepped up and taken a huge burden off the shoulders of the manager - and has learned nearly 100% of the jobs involved in running the theater. He has worked beautifully with the younger staff, many of whom are working at the theater as their first-ever job, setting expectations and helping them learn what it means to be a member of the working community. Gregg had not only been a reliable, hardworking, cheerful member of the team, he has also instituted a number of changes which have led to a smoother operation of the theater overall including reorganization of the store-room and a work-rotation schedule for the nightly cleaning jobs. Kudos to Gregg for going above and beyond, and for all the hard work he has put in to make the theater an even better experience for movie-goers, staff and especially the manager!

In other news, as graduation grows close, the theater has hired a number of new employees in anticipation of our seniors moving on in the fall. This overlap gives the incoming staff an opportunity to 'see how it's done' from those who have been working - some for more than 4 years - at this job. It is nice to have the 'older' (in terms of years of service) available to help reinforce the training and instill in the 'youngsters' the culture of customer service, cleanliness and cheerfulness that we hope the theater will be recognized for.

Finally, as we move out of the spring 'doldrums' which are typically a dry time of year for great movies, we are looking forward to bringing in the summer blockbusters and hope to see greater numbers in attendance as the bigger movies begin showing in Wrangell.

Did You Know?

The western most point in the United State is **Cape Wrangell** on Attu Island which is part of Alaska's Aleutian Chain.

The largest national park in the United States is the **Wrangell-St Elias national park** located in southcentral Alaska.

Agenda Item 9

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM

CLERK'S REPORT April 12, 2016

Mark Your Calendar:

- 4/14 P&Z Public Hearing & Regular meeting to be held at 7pm in the Assembly Chambers
4/20 Hospital Board meeting to be held at 5:30 p.m in the Nolan Center Classroom
4/26 Regular Borough Assembly meeting to be held at 7pm in the Assembly Chamber
- 4/28 SEAPA Board Mtg. to be held in Ketchikan, with times TBD



2016 Competition Timeline:

- Tuesday March 1, 2016 – Open Application Period (Round 1)
- Tuesday April 5, 2016 – Applicants Webinar
- Sunday May 1, 2016 – Applications Due (Round 1)
- Tuesday June 7, 2016 – Announce top 12 Finalists
- September 23-25, 2016 – Boot Camp Weekend (Round 2)
- Thursday December 1, 2016 – Business Plan Submissions Due (Round 2)
- February 2017 – Two Winners Announced at Innovation Summit

Visit the website at: www.p2pweb.org for more information.

AML Summer Legislative Conference

To be held in Wasilla from August 16-19, 2016.

So far Mayor Jack and Assembly Members Prysunka and Decker are interested in attending. I have allocated one (1) member to attend this conference however, it is up to the Assembly to uphold that or change it.



I would like there to be discussion at the April 12th meeting so that I can start the arrangements. I have reserved (and can cancel) two rooms, just in case.

Upcoming Clerk travel:

May 3 - 13, 2016: *Traveling to Tenn. to attend my oldest daughters College graduation.*

May 19-20, 2016: *May take some on May 19th off to prepare for my youngest daughters High School graduation; High School graduation is on May 20th.*



217 Second Street, Suite 200 ♦ Juneau, Alaska 99801

Tel (907) 586-1325 ♦ Fax (907) 463-5480 ♦ www.akml.org

DRAFT

Alaska Municipal League Summer Legislative Conference Wasilla, AK August 16-19, 2016

Tuesday, August 16, 2016

1:30 p.m. – 5:30 p.m. Policy and Sustainability Committee

Wednesday, August 17, 2016

8:30 a.m. – 4:00 p.m. Alaska Conference of Mayors Meeting

8:30 a.m. – 4:00 p.m. Alaska Municipal Management Association Meeting

Thursday, August 18, 2016

AML Legislative Conference

8:00 a.m. – 8:30 a.m. Breakfast

8:30 a.m. – 9:00 a.m. Welcome and Introductions

9:00 a.m. – 10:30 a.m. Issues

10:30 a.m. – 10:45 a.m. Break

10:45 a.m. – 11:45 a.m. Issues

12:00 p.m. – 1:00 p.m. Lunch Speakers

1:15 p.m. – 4:30 p.m. AML Legislative Priorities & Position Statements Discussion

5:30 p.m. Wasilla Reception - Port McKenzie

Friday, August 19, 2016

8:00 a.m. – 12:00 p.m. AML Board Meeting

Agenda Items 10 a - c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM April 12, 2016

MAYOR/ASSEMBLY REPORTS AND APPOINTMENTS:

INFORMATION: This agenda item is reserved for the Mayor and Assembly Member's special reports. Such information items as municipal league activities, reports from committees on which members sit, conference attendance, etc., are examples of items included here.

- **Item 10a** Reports by Assembly Members
- **Item 10b** City Boards and Committee Appointments

Letters for City Boards & Committee Appointments received from:

- Planning & Zoning Commission (unexp until 10-2017)
- Economic Development Committee (unexp. until 10-2018)
- Nolan Museum/Civic Center Board (unexp. until 10-2018)
- Nolan Museum/Civic Center Board (unexp. until 10-2018)

Recommended Action:

Appointments are to be filled by the Mayor with the consent of the assembly for the various seats.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy on the _____ for the term up until October _____.

- **Item 10c** Appointment to fill the vacancy on the Wrangell Medical Center, Hospital Board, unexpired term, ending October 2016.

Recommended Action:

Appointment is to be filled by the Mayor with the consent of the assembly for the vacant seat.

Recommended Action if not approved with the consent of the Assembly:

Motion: Move to appoint _____ to fill the vacancy on the Hospital Board for the unexpired term ending October 2016.

Agenda Item 13a

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
April 12, 2016**

INFORMATION:

PROPOSED ORDINANCE No. 916: AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.32, MEDICAL CENTER AND LONG-TERM CARE FACILITY BOARD AND ADMINISTRATION, OF THE WRANGELL MUNICIPAL CODE, TO REDUCE THE NUMBER OF BOARD MEMBERS FROM NINE TO SEVEN AND PROVIDE FOR A TRANSITION PROVISION TO IMPLEMENT THIS ORDINANCE (*first reading*)

Information:

1. Ordinance No. 916

Recommended Motion:

Move to approve the first reading of Ordinance No. 916 and move to a second with a Public Hearing on April 26, 2016.

CITY AND BOROUGH OF WRANGELL, ALASKA

ORDINANCE NO. 916

AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 3.32, MEDICAL CENTER AND LONG-TERM CARE FACILITY BOARD AND ADMINISTRATION, OF THE WRANGELL MUNICIPAL CODE, TO REDUCE THE NUMBER OF BOARD MEMBERS FROM NINE TO SEVEN AND PROVIDE FOR A TRANSITION PROVISION TO IMPLEMENT THIS ORDINANCE

WHEREAS, at their regular board meeting held on March 16, 2016, the Wrangell Medical Center Board voted unanimously to approve a recommendation to the Assembly that the number of members on the Wrangell Medical Center Board be reduced from nine to seven, and

WHEREAS, the Wrangell Medical Center Board requested that this change be implemented by reducing from three to one the number of seats whose terms expire October 2016, thereby reducing the number of such seats available to be filled at the October 2016 regular election from three to one; and

WHEREAS, this ordinance will not impact the terms of the Board seats that expire in 2017 (two seats), 2018 (two seats) and 2019 (two seats); and

WHEREAS, the Borough Assembly approved moving forward with this ordinance to reduce the membership of the Wrangell Medical Center Board from nine to seven , and to include a Transition Provision to implement this change; and

WHEREAS, upon implementation of this ordinance, the staggered 4-year terms on the Board will rotate annually as follows: 1-2-2-2, instead of the current 3-2-2-2 rotation.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA:

[The changes to the existing code are shown as follows: the words that are underlined are to be added and the words that are **[bolded and in brackets are to be deleted]**.]

SEC. 1. Action. The purpose of this ordinance is to amend Sections 3.32.005, Established – Composition, and 3.32.007, Membership – Appointment - Terms, of the Wrangell Municipal Code, to reduce number of members on the Wrangell Medical Center Board from nine to seven and provide for a Transition Provision to implement this ordinance.

SEC. 2. Amendment. Section 3.32.005 of the Wrangell Municipal Code is amended to read:

3.32.005 Established – Composition.

There is established a board, subject to the ordinances set out and adopted in this chapter, to be known as the “Wrangell Medical Center and Long-Term Care Facility board,” designated in this chapter as “board” or “hospital board[,].” [**presently composed of nine members.**] Board members shall be qualified electors of the borough.

SEC. 3. Amendment. Section 3.32.007 of the Wrangell Municipal Code is amended to read:

3.32.007 Membership – Appointment – Terms.

The Wrangell Medical Center and Long-Term Care Facility board shall consist of [**nine**] seven members. No member of the board shall be an employee of the Wrangell Medical Center and Long-Term Care Facility, a tenant of that facility, a contractor that provides medical or health care services to that facility, or an employee of any such tenant or contractor. Members shall be elected by the voters to serve four-year terms. The term of each board member shall continue until his or her successor is elected and has qualified by taking the oath of office. The board shall be reduced from nine to seven members effective upon certification of the October 2016 regular election, this change to be implemented in accordance with the Transition Provision adopted in Section 4 of Ordinance No. 916.

SEC. 4. Transition Provision. The transition from nine to seven Board members, as provided in Section 2 of this ordinance, shall be implemented as follows:

1. The three members holding the three Board seats with terms expiring October 2016 shall continue to serve and fulfill their terms on the Board; and
2. The Borough Clerk shall advertise for one seat with a 4-year term on the Board during the declaration for candidacy period for the upcoming October 4, 2016 regular election;
3. Upon certification of the October 4, 2016 regular election, there shall be one successful candidate declared who will fill the one seat with a 4-year term expiring October 2020, and two of the seats that expire October 2016 shall be eliminated; and
4. The terms of the Board seats that expire October 2017 (two seats), October 2018 (two seats), and October 2019 (two seats), and the election of candidates to fill those seats, shall not be affected by this ordinance.

SEC. 5. Classification. Sections 2 and 3 of this ordinance is of a permanent nature and shall be codified in the Wrangell Municipal Code. Section 4 of this ordinance is a Transition Provision and shall not be codified in the Wrangell Municipal Code.

SEC. 6. Severability. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SEC. 7. Effective Date. This ordinance shall be effective upon adoption.

PASSED IN FIRST READING: _____, 2016.

PASSED IN SECOND READING: _____, 2016.

David L. Jack, Mayor

ATTEST:

Kim Lane, Borough Clerk

Agenda Item 13b

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
April 12, 2016**

INFORMATION:

PROPOSED RESOLUTION No. 04-16-1341: A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE LANDLESS NATIVES OF WRANGELL

Information:

- 1. Proposed Resolution No. 04-16-1341**
2. Letter requesting the Resolution from Christie Jamieson, Landless Natives of Wrangell, Inc
3. Approved Resolution - Wrangell Chamber of Commerce

Recommended Motion:

Move to adopt Resolution No. 04-16-1341.

CITY AND BOROUGH OF WRANGELL

RESOLUTION No. 04-16-1341A RESOLUTION OF THE ASSEMBLY OF THE CITY AND
BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE
LANDLESS NATIVES OF WRANGELL

WHEREAS, in 1971 Congress enacted the Alaska Native Claims Settlement Act to recognize and settle the aboriginal claims of Alaska Natives to their homelands, and provided for the establishment of Native Corporations to receive and manage funds and lands awarded in settlement of claims of all Alaska Natives, and

WHEREAS, in Southeast Alaska five traditional Native communities were left out of the Claims Settlement Act, including our Community of Wrangell, one of the oldest Native Communities in Southeast Alaska for reasons unknown, and

WHEREAS, in 1971 a total of 747 Alaska Natives enrolled to the Native Village of Wrangell, and today a much larger number are enrolled to our Community through inheritance and gifting of shares, and

WHEREAS, because of the exclusion of our Native Village we and our heirs have been denied the cultural, economic and social benefits that other Southeast Communities have enjoyed that benefit not only Native residents but all others as well, and

WHEREAS, in 1993, Congress directed the Secretary of the Department of Interior to prepare a report examining the reasons why the Unrecognized Communities, including Wrangell, had been denied eligibility to form Native Corporations under the Alaska Native Claims Settlement Act, this report is known as the ISER (University of Alaska Institute of Social and Economic Research)report, and

WHEREAS, the report noted that our Community appeared on early versions of the legislation enacting the Claims Settlement Act, that inclusion and subsequent omission was never clearly explained in any provision of the Act or in the accompanying conference report, and

WHEREAS, Alaska's Congressional Delegation has now introduced legislation in the US House of Representatives by Congressman Don Young, in a Bill titled H.R. 2386 "The Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act", and in the US Senate in a Bill Titled S.872 with the same name by Senator Lisa Murkowski and Senator Dan Sullivan, and

WHEREAS, ISER report referenced above found no meaningful distinction between the Native Village of Wrangell, and other communities in sections 14 and 16 of the Act and therefore no justification for omission from the list of communities eligible to form urban or group Corporations under ANCSA, and further, testimony has been given in the US Congress supporting our Claims to our customary and traditional homelands.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY AND BOROUGH OF WRANGELL, ALASKA supports the passage of said legislation to bring about a fair and just settlement for the benefit of the Natives of Wrangell and for the good of the entire Community.

ADOPTED: _____, 2016

David L. Jack, Mayor

ATTEST: _____
Kim Lane, MMC, Borough Clerk

Landless Natives of Wrangell, Inc.
P.O. Box 195
Wrangell, AK 99929

March 28, 2016

City & Borough of Wrangell
Attn: Mayor David Jack and Assembly Members
P.O. Box 531
Wrangell, AK 99929

Re: Resolution of Support

Dear Mayor Jack and Assembly Members:

On behalf of the Interim Board for the Landless Natives of Wrangell, Incorporated, please find attached a Resolution requesting the City & Borough of Wrangell to support the Landless Natives of Wrangell, of the passage of said legislation to bring forth a fair and just settlement for the benefit of the Natives of Wrangell, and for the good of the entire community.

Should you have any questions, please do not hesitate to contact me at 907-305-0117 or LaVonne Garvey, President, at 907-677-9882. Thank you.

Sincerely,

A handwritten signature in black ink that reads "Christie Jamieson". The signature is written in a cursive, flowing style.

Christie Jamieson, VP
Landless Natives of Wrangell, Inc.

Attachment

RESOLUTION OF SUPPORT FOR THE LANDLESS NATIVES OF WRANGELL

WHEREAS, in 1971 Congress enacted the Alaska Native Claims Settlement Act to recognize and settle the aboriginal claims of Alaska Natives to their homelands, and provided for the establishment of Native Corporations to receive and manage funds and lands awarded in settlement of claims of all Alaska Natives, and

WHEREAS, in Southeast Alaska five traditional Native communities were left out of the Claims Settlement Act, including our Community of Wrangell, one of the oldest Native Communities in Southeast Alaska for reasons unknown, and

WHEREAS, in 1971 a total of 747 Alaska Natives enrolled to the Native Village of Wrangell, and today a much larger number are enrolled to our Community through inheritance and gifting of shares, and

WHEREAS, because of the exclusion of our Native Village we and our heirs have been denied the cultural, economic and social benefits that other Southeast Communities have enjoyed that benefit not only Native residents but all others as well, and

WHEREAS, in 1993, Congress directed the Secretary of the Department of Interior to prepare a report examining the reasons why the Unrecognized Communities, including Wrangell, had been denied eligibility to form Native Corporations under the Alaska Native Claims Settlement Act, this report is known as the ISER (University of Alaska Institute of Social and Economic Research)report, and


WHEREAS, the report noted that our Community appeared on early versions of the legislation enacting the Claims Settlement Act, that inclusion and subsequent omission was never clearly explained in any provision of the Act or in the accompanying conference report, and

WHEREAS, Alaska's Congressional Delegation has now introduced legislation in the US House of Representatives by Congressman Don Young, in a Bill titled H.R. 2386 "The Unrecognized Southeast Alaska Native Communities Recognition and Compensation Act", and in the US Senate in a Bill Titled S.872 with the same name by Senator Lisa Murkowski and Senator Dan Sullivan, and

WHEREAS, ISER report referenced above found no meaningful distinction between the Native Village of Wrangell, and other communities in sections 14 and 16 of the Act and therefore no justification for omission from the list of communities eligible to form urban or group Corporations under ANCSA, and further, testimony has been given in the US Congress supporting our Claims to our customary and traditional homelands,

NOW THEREFORE BE IT RESOLVED, that the Wrangell Chamber of Commerce supports the passage of said legislation to bring about a fair and just settlement for the benefit of the Natives of Wrangell and for the good of the entire Community.

DATED: April 6, 2016

SIGNED: 
Christie L. Jamieson

BY IT'S: President, Wrangell Chamber of Commerce

Agenda Item 13c

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM April 12, 2016

INFORMATION:

Approval to dispose of City Surplus Property

Attachments:

1. Memo from Manager Jabusch
2. List of items to surplus

RECOMMENDED ACTION:

Move to approve the items listed as surplus, that these items be advertised for bid as required under Wrangell Municipal Code 5.10.060, and authorize the Borough Manager to dispose of any items not bid on, in a manner that is in the best interest of the City.

MEMORANDUM

**TO: HONORABLE MAYOR AND MEMBERS OF THE ASSEMBLY
CITY AND BOROUGH OF WRANGELL**

**FROM: JEFF JABUSCH
BOROUGH MANAGER**

SUBJECT: SURPLUS PROPERTY

DATE: April 12, 2016

INFORMATION:

The City has some surplus property that is no longer used or needed for city use and it is recommended that these items be surplus.

There are 6 items at the bottom of the list which are fish processing equipment that was purchased through a state grant and was original leased to Wrangell Fisheries and then later Trident. Recently Trident gave up the lease as they no longer had a need for them. The State has given us permission to sell these items and the money can remain with the city. There only wish is that the money be used for something related to the original use which was to assist the fishing industry. We will either do something directly related to the fishing industry or see if we can use it towards the Marine Memorial.

Although these items are no longer needed by the city, they may be useful by others. The city plans, if approved by the assembly, to advertise these items for sealed bid. It is recommend that if these items do not sell at auction, that they go out as over the counter on a first come first serve basis.

Attachments:

List of surplus items

Recommended Action:

Move to approve the items listed as surplus, that these items be advertised for bid as required under Wrangell Municipal Code 5.10.060, and authorize the Borough Manager to dispose of any items not bid on, in a manner that is in the best interest of the City.

City & Borough of Wrangell City Surplus List								
Item #	Dept	Quantity avail	Item	Description	Serial Number - Other Information	Cond.	Location for Public Inspection	Minimum Bid Amount
1	Electric	1	pallet of used street lights	150 watt HPS street lights	n/a	used	pole yard	\$5
2	Electric	1	pallet of used street lights	150 watt HPS street lights	n/a	used	pole yard	\$5
3	Electric	1	pallet of used street lights	250 watt HPS street lights	n/a	used	pole yard	\$5
4	Electric	1	pallet of used street lights	250-400 watt HPS street lights	n/a	used	pole yard	\$5
5	Electric	1	pallet of used interior lights	400 watt MH shop lights	n/a	used	powerplant	\$5
6	Electric	1	pallet of used interior lights	400 watt MH shop lights	n/a	used	powerplant	\$5
7	Electric	1	pallet of used interior lights	400 watt MH shop lights	n/a	used	powerplant	\$5
8	Electric	1	Turbocharger	SEH-8 Worthington Turbocharger	n/a	reman	shoemaker storage	\$5
9	Electric	1	5 Drums contaminated diesel fuel	used for waste oil	n/a	used	powerplant	\$5
10	Electric	1	Worthington Turbo	obsolete/no use	n/a	used	powerplant	\$5
11	Electric	1	Disc. Switches/Breakers & Elec. Components	no use	n/a	used	powerplant	\$5
12	Electric	1	DeLeval Oil Purifier	needs repair	n/a	needs repair	powerplant	\$5
13	Electric	1	Coolant Preconditioner/Filter	needs repair	n/a	needs repair	powerplant	\$5
14	Electric	1	Two Pallets of Street Lights	obsolete/no use	n/a	NEW in Box	powerplant	\$100
15	PW	1	14" Concrete Saw - walk behind	one used blade available	Replaced with new	Poor	City Barn, Case Avenue	\$75
16	PW	2	Cast Iron Bench with wood slats	old	Replaced with new benches on Outer Dr.	Poor	City Barn, Case Avenue	\$10 each
17	PW	2	Bicycles	old	Reclaimed from Demolished Building	Fair	City Barn, Case Avenue	\$10 each
18	PW	1	Sandblaster with cart	accessory nozzles available	No use	Fair	City Barn, Case Avenue	\$75
19	PW	1	Pick-up Tool Box, Full size cab style	diamond plate	Do not use this style box	Good	City Barn, Case Avenue	\$25
20	PW	2	Pick-up Tool Box, Full size cab style	WeatherGuard, 16" x 13" x 8' exterior rolled with Herculiner	Do not use this style box	Good	City Barn, Case Avenue	\$10 each
21	PW	2	Pick-up Tool boxes, saddle style	diamond plate	Do not use this style box	Good	City Barn, Case Avenue	\$20 each
22	PW	2	6' vehicle jack stand	2 ton ATP tripod	Replaced need w/ mechanical equipment	New	City Barn, Case Avenue	\$10 each
23	PW	1	Portable sump pump		Replaced with new pump	Fair	City Barn, Case Avenue	\$5
24	PW	1	Tru-Serve Fluorescent bulbs 4'	F40 T12 CWX, cases of 30 bulbs	Replaced fixtures using these bulbs	New	City Barn, Case Avenue	\$5 each
25	PW	2	GE Fluorescent Bulbs, T12, 4'	F40 C50 ES WM, cases of 30 bulbs	Replaced fixtures using these bulbs	New	City Barn, Case Avenue	\$5 each
26	PW	2	GE Fluorescent Bulbs, T12, 4'	F34 C50 ES WM, cases of 30 bulbs	Replaced fixtures using these bulbs	New	City Barn, Case Avenue	\$5 each
27	PW	2	GE Fluorescent Bulbs, T12, 4'	F40 SPX41 ES WM ECO, cases of 30 bulbs	Replaced fixtures using these bulbs	New	City Barn, Case Avenue	\$5 each
28	PW	2	GE Fluorescent Bulbs, T12, 4'	F34 WW ES WM, cases of 30 bulbs	Replaced fixtures using these bulbs	New	City Barn, Case Avenue	\$5 each
29	PW	1	Urea Spreader Bin attachment	John Deere accessory 1/4 yard approx.	Replaced with new	Poor	City Barn, Case Avenue	\$1
30	PW	1	Snow Plow attachment	John Deere accessory	Replaced with new	Fair	City Barn, Case Avenue	\$5
31	PW	1	Backhoe attachment	John Deere accessory	Replaced with new	Fair	City Barn, Case Avenue	\$5
32	PW	1	Grass Cutter attachment	John Deere accessory	No use	Fair	City Barn, Case Avenue	\$5
33	PW	1	Aluminum Box	WeatherGuard, 16" x 15" x 36"	Do not use this style box	Poor	City Barn, Case Avenue	\$5
34	PW	1	8.5 HP industrial vertical motor	Briggs & Stratton Magnetron	Inadequate HP, Replaced with new	Fair	City Barn, Case Avenue	\$25

35	PW	3	19.5 x 24 tires	Goodyear	Replaced Vehicle - No use	Poor	City Barn, Case Avenue	\$20 each
36	PW	1	17.5 x 25 tire	Firestone	Vehicle surplusd earlier	Good	City Barn, Case Avenue	\$100
37	PW	2	8.25 x 20 tires	Milemark Rib II	Vehicle surplusd earlier	Good	City Barn, Case Avenue	\$5 each
38	PW	1	Architectural/Engineer Plan Set Rack	Holds twelve plan sets	Replaced with larger set	Good	Public Works office	\$15
39	Library	1	Card Catalog File	15 drawers - 36W x 42H	n/a	Fair	Library	\$25
40	Library	1	Wood Corner Cabinet with one shelf	19Dx 34W x 32H	n/a	Fair	Library	\$20
41	Library	1	Cassette Tape Player	Sharp	n/a	Fair	Library	\$3
42	Library	1	Cassette Tape Player	Califone 5272AV	n/a	Fair	Library	\$3
43	Library	1	Cassette Tape Player	Califone 5272AV	n/a	New	Library	\$6
44	Library	1	Record Album Holder	39H x 191/2D x 55 1/2 W	n/a	Fair	Library	\$20
45	Library	1	Metal display rack for pamphlets	33H x 36W	n/a	Good	Library	\$5
46	Library	1	Metal display rack for pamphlets	33H x 36W	n/a	Good	Library	\$5
47	Library	1	Metal cart w/ six shelves	40H x 20D	n/a	Fair	Library	\$5
48	Library	1	Padded Bench	19H x 18D x 55W	n/a	Good	Library	\$20
49	Library	1	Padded Bench	19H x 18D x 55W	n/a	Good	Library	\$20
50	P&Rec	1	Computer Printer	Canon iP3600	n/a	Poor	Community Center	\$5
51	P&Rec	10	Dell Key Board		n/a	Poor	Community Center	\$1 each
52	P&Rec	1	Little Tike Riding Toy	Red and Yellow Riding Car	n/a	Good	Community Center	\$5
53	P&Rec	4	Little Tike Riding Toys	Blue and Yellow Tri-Cycle	n/a	Good	Community Center	\$5 each
54	P&Rec	3	Little Tike Riding Toys	Red and Blac Riding Saucer	n/a	Good	Community Center	\$5 each
55	P&Rec	4	Little Tike Riding Toys	Miscellaneous Styles	n/a	Good	Community Center	\$5 each
56	P&Rec	1	Boombox	DCD Sound Machine DC1010	n/a	Fair	Pool	\$5
57	Police		Police Car Back Seat			Fair	Police Dept	\$5
58	Police		cabinet (under counter-2 drawer)			Fair	Police Dept	\$5
59	Police		Wood veneer Desk w/Side Drawers			Fair	Police Dept	\$5
60	Police		Wood veneer Open Desk (no drawers)			Fair	Police Dept	\$5
61	Police		Black Metal Desk			Fair	Police Dept	\$5
62	Police		Shelf Unit (Wood / Veneer)			Fair	Police Dept	\$5
63	Police		Aluminum Troft (tub)			Fair	Police Dept	\$5
65	Clerk	1	Polycom SoundStation Premier Conference Phone	updraged to a new phone	n/a	Good	City Hall	\$20

Vehicles or Large Equipment

Item #	Dept	Quantity avail	Item	Description	Serial Number - Other Information	Cond.	Location for Public Inspection	Minimum Bid Amount
1	PW	1	1996 Ford Bronco	3 door	New dept. vehicle purchased in 2015	Fair	City Shop, Case Avenue	\$2,500
2	Ind. Lot	1	Crown Victoria			Fair	Impound Lot	\$500
3	city hall	1	Fillet Machine		Original cost: \$72,562.89			\$10,885

4	city hall	1	PIN Bone Remover		Original cost: \$42,323.98			\$6,349
5	city hall	1	Vacccum Sealer		Original cost: \$56,127.53			\$8,420
6	city hall	1	Skinning Machine		Original cost: \$44,065.25			\$6,610
7	city hall	1	Blast (Plat) Freezer		Original cost: \$65,544.55			\$9,832

2003 FILLET LINE EQUIP. COSTS

<u>EQUIPMENT</u>	<u>NEW \$COST</u>	<u>USED \$COST</u>	<u>EST. FRT COST</u>	<u>TOTAL</u>	<u>DOWN PAYMENT</u>	<u>FINAL INVOICE</u>	<u>FREIGHT COST</u>	<u>TOTAL COST</u>	
① FILLET MACHINE	72,500		1,500	\$ 74,000		0	\$72,500	\$62.89	\$72,562.89
② PIN BONE REMOVER	42,000		5,000	\$ 47,000	\$14,000	\$28,292.95	\$30.13	\$42,323.98	
③ VACCUM SEALER	55,000		5,000	\$60,000		\$55,962	\$165.53	\$56,127.53	
④ SKINNING MACHINE (used one may not be available)	70,000	30,000	5,000	\$75,000	4/3/03	\$22,000	\$22,000	\$65.25	\$44,065.25
⑤ BLAST FREEZERS (Plat Freezer)	62,000		5,000	\$67,000	3/21/03	\$31,000	\$31,000	\$3,544.55	\$65,544.55
LABOR/MISC: EST (electrical, freon, alum., drains pumps, walls, plumbing, etc)				\$50,000					
TOTAL	\$301,500	\$30,000	\$21,500	\$373,000					

Total \$ 280,624.20

mat/Labor 67,595.25

 \$ 248,219.45

*Training
Room/Bussid* 6,000

 \$ 354,219.45

Agenda Item 13d

CITY & BOROUGH OF WRANGELL

BOROUGH ASSEMBLY AGENDA ITEM April 12, 2016

INFORMATION:

Approval of the bid received from Tyler Rental Inc for the purchase of a Genie Articulated Manlift

Attachments:

1. Memo from Amber Al-Haddad
2. Bid from Tyler Rental Inc
3. Preliminary Bid Results

RECOMMENDED ACTION:

Move to approve a contract award to Tyler Rental Inc. for the supply of a Genie Articulated Man Lift in the amount of \$42,500 with funding to come from the approved FY16 capital fund for Public Works.

MEMORANDUM

TO: MAYOR AND MEMBERS OF THE WRANGELL ASSEMBLY

FROM: AMBER AL-HADDAD, PUBLIC WORKS DIRECTOR

SUBJECT: GENIE ARTICULATED MAN LIFT PROCUREMENT

DATE: April 6, 2016

BACKGROUND:

On April 6, 2016, the City & Borough of Wrangell received bids from two responsive Bidders in response to an Invitation to bid on a used or new Genie Z45/25JRT (or equal).

A three-member Evaluation Committee was comprised of Jeff Jabusch, Borough Manager, Amber Al-Haddad, Public Works Director, and Jim Lebo, Chief Mechanic. The objective of the Evaluation Committee was to recommend the Bidder whose proposal was most responsive to the project needs, within our available resources. The review involved an analysis of the Bidders' written proposals, including an examination of the proposed equipment in relation to specific criteria established in the solicitation and by using the scoring system published in the solicitation.

The individual members of the Committee ranked the Bidders according to the specific, weighted criteria outlined. Committee Members retained their individual scoring, which was averaged with all others to compute the final score for each Offeror (see attached final score sheet).

The Committee believed both bids were comprehensive and responsive. Each Bidder's equipment would serve the City & Borough of Wrangell's needs in a quality manner. While Yukon Rentals Inc. bid a new 2016 model unit, their price is 85% more than Tyler Rental's price, and this price falls outside of the funding for this procurement. Based on the ranking of the bids, Tyler Rental Inc.'s bid meets all criteria and falls within our available funding; therefore, they were evaluated by the Committee as the highest rated Bidder for this procurement.

The Evaluation Committee contends that the City & Borough of Wrangell should pursue the purchase of the Genie Articulated man Lift through Tyler Rental, Inc. Assembly approval shall be pending Tyler Rental's performance demonstration to the Borough's Chief Mechanic, who will perform an on-site evaluation of the equipment as outlined in the solicitation.

RECOMMENDATION:

Move to approve a contract award to Tyler Rental Inc. for the supply of a Genie Articulated Man Lift in the amount of \$42,500 with funding to come from the approved FY16 capital fund for Public Works.

ATTACHMENT:


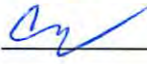
1. Bids for Tyler Rental.
2. Preliminary Bid Tab.

INVITATION TO BID
City and Borough of Wrangell
Genie Articulated Manlift Procurement

BID

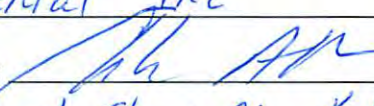
Bid To: City and Borough of Wrangell, Alaska

1. The undersigned Bidder offers and agrees, if this Bid is accepted, to enter into an Agreement with the Owner to perform the work as described in the contract documents entitled *Invitation to Bid, City and Borough of Wrangell, Genie Articulated Manlift Procurement*.
2. Bidder accepts all of the terms and conditions of the contract documents, including without limitations those in the Request for Bid.
3. The Bid will remain open for 30 days, as stipulated in the Invitation to Bid.
4. The Bidder agrees to complete the work required under the contract documents within the time stipulated and accepts payment in full based on the contract price named in the Bid.
5. Bidder has examined the contract documents in full, including the following Addenda, receipt of which is hereby acknowledged by the undersigned:

<u>ADDENDUM NUMBER</u>	<u>DATE OF RECEIPT OF ADDENDUM</u>	<u>SIGNED ACKNOWLEDGMENT</u>
1	<u>none</u>	<u></u>
2	<u>none</u>	<u></u>

(Note: Failure to acknowledge receipt of any addenda may be considered an irregularity in the proposal and grounds for rejection of the bid.)

6. The Bidder has read this Bid and agrees to the conditions as stated herein by providing their signature in the space provided below.

<u>Quantity</u>	<u>Item</u>	<u>Extended Price</u>
1 each	Genie Articulated Manlift (FOB Wrangell, AK)	\$ <u>42,500⁰⁰</u>
Bid Amount in writing (<u>Forty two thousand and Five hundred dollars</u>)		
Bidder's Name: <u>Tyler Rental Inc</u>		
Bidder's Representative's Signature: <u></u>		
Bidder's Address: <u>5216 Birch Street N, Ketchikan, AK 99901</u>		
Bidder's Telephone/Fax Numbers: <u>907-225-6069, Fax 907-225-6118</u>		
Bidder's Business License No.: <u>249 203</u>		
Date: <u>4/1/2016</u>		

INVITATION TO BID
City and Borough of Wrangell
Genie Articulated Manlift Procurement

PART 2 - PRODUCTS - TECHNICAL SPECIFICATIONS

PART 2.1 - CRITERIA AND EVALUATION FORM

Criteria	Column 1	Column 2
	Specifications (Minimum)	Bidder's Proposal
Equipment	Model: Genie Z-45 / 25J, Self-Propelled Articulating Manlift (Boom), 4WD	Genie Z-45/25RJ
Year	2008 - 2016	2008
Hours	2,000 or less (obligation to verify)	1443.5
Engine	Ford engine, 4 cylinder	FORD D5G-423
	Dual Gas (Gas / LPG)	DUAL FUEL
	Horse Power: 60 hp min	
	Auxiliary power unit: 12 V DC	
Platform	Working Height Max: 52'-1"	51' 10"
	Platform Height Max: 45'-6"	45' 10"
	Horizontal Reach Max: 24'-8"	24' 7"
	Up and Over Clearance Max: 23'-5"	23' 5"
	Lift capacity: 500 lbs	500 #
	Platform Size: 6' (l) x 2'-6" (w)	6' x 2' 6"
Boom Rotation	355 degrees non-continuous	355°
Stowed Dimensions	21'-10" (l) x 7'-6" (w) x 7'-0" (h)	17' 8" x 7' 6" x 7'
Drive Speed	0.61 mph raised; 4.5 mph stowed	.61 MPH 4.5 MPH
Fuel Capacity	Gas: 17 gallons / LPG: 80 pounds	17 GAS 80# LPG
Gradeability	45%	45%
Tires	Rough terrain foam-filled	RT FOAM FILLED
Manuals	Mfg's standard operating and maintenance manuals	MANUALS, MAINTENANCE OPERATION
Photos	Photos should demonstrate make, model, hour meter, accessories and general condition of equipment.	included Provide Photos

END OF PART 2

City & Borough of Wrangell, Alaska

Genie Articulated Manlift
 Bid Opening Checklist and Tabulations
 Bid Opening Date: April 6, 2016 @ 10:00 a.m., Assembly Chambers

Preliminary

Bidder's Name	Signed Bid Proposal	Criteria and Evaluation Form	Bidder's Business License No.	Addenda Acknowledged		Base Bid	Base Bid Modification
				#1	#2		
Yukon Equipment & Tool	✓	✓	✓	/	/	\$78,775.00	
Tyler Rental	✓	✓	✓	/	/	\$42,500.00	

Verified By: *Jim Lane*

Witnessed By: *Suzanne Bente*

Agenda Item 14

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
April 12, 2016**

INFORMATION:

ATTORNEY'S FILE – Summary Report was provided to the Assembly.

Agenda Item 15

CITY & BOROUGH OF WRANGELL

**BOROUGH ASSEMBLY
AGENDA ITEM
April 12, 2016**

Executive Session – None.