

# CITY & BOROUGH OF WRANGELL

## BOROUGH CLERK'S REPORT

June 25, 2024



TO: BOROUGH ASSEMBLY MEMBERS AND MAYOR GILBERT  
 FROM: KIM LANE, BOROUGH CLERK  
 SUBJECT: JULY 23rd CLERK'S REPORT

### Upcoming Meetings & Other Informational dates:

#### Other City Boards/Commissions:

**August 8** – Planning & Zoning Commission mtg at 5:30pm in the Assembly Chambers

#### Community Events:

### Upcoming 2024 Work Sessions (scheduled), Public Hearings (scheduled), Regular Assembly Meetings, and Other Meetings (scheduled)

<i>DATE</i>	<i>TIME</i>	<i>PURPOSE</i>
<i>July 23 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>August 27 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>September 10 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>September 24 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>October 3 (Thursday)</i>	<i>5:30pm</i>	<i>SPECIAL Assembly Meeting to certify election</i>
<i>October 8 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>October 8 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>October 22 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>November 12 (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>
<i>November 26 (will most likely cancel this meeting since it's two days before Thanksgiving (no work session scheduled)</i>	<i>6pm</i>	<i>Regular Assembly Meeting</i>

## How to .....

Plan for Cemetery Services. If you are wanting to ask questions or get information on cemetery services, please contact the borough clerk at 907-874-2381, email [clerk@wrangell.com](mailto:clerk@wrangell.com), or stop by City Hall.

Planning ahead means that when the time comes, your loved ones can place their focus elsewhere.

The process for reserving a niche or plot in the cemetery is easy. Once a space is selected, the clerk will place a reserved mark on the map and in the official cemetery book.

Pricing for cemetery services is listed in the combined fee and rate schedule. The current costs are as follows:

<b><u>CEMETERIES</u></b>		
Single Grave Plot		\$1,000
Opening/Closing Plot	Monday-Friday (9am-4pm)	\$900
Opening/Closing Plot	Weekend-Holiday-after hours	\$1,500
Burial-Cremated Remains to grave-plot	Monday-Friday (9am-4pm)	\$180
Burial-Cremated Remains to grave-plot	Weekend-Holiday-after hours	\$360
Headstone Installation		\$200
<b>Columbarium</b>		
Niche		\$550.00
Opening/Closing Niche	Monday-Friday (9am-4pm)	\$120.00
Opening/Closing Niche	Weekend-Holiday-after hours	\$330.00
Niche Plaque Installation	Monday-Friday (9am-4pm) only	\$120.00
Memorial Space		\$100.00
Memorial Plaque Installation	Monday-Friday (9am-4pm) only	\$35.00
Niche and Memorial Plaques are quoted by Clerk (estimated)		

As you know, the cemetery expansion project has been funded in the FY2025 budget. The plan is to get the bid for this project out soon so that the work can begin. For reserving space in the columbarium and the new plots (once in place and completed) is to allow a minimum of two plots or niches to be reserved, per household.

The reasoning behind this is that I have noticed that there are several plots reserved in the Sunset Gardens cemetery that were purchased and reserved under one person. Those plots may or may not be used in the future because either family members move away, some may choose to be cremated, some may marry or get remarried and will not want to be buried in the plot that was reserved for them. Additionally, what happens is that we start to run out of space and several of the plots are reserved and may or may not ever be used. I have reached out to the families that have more than two plots reserved to see if they would be interested in relinquishing their plot and some did in fact relinquish. Some, however, chose not to relinquish their plots.

Another consideration is cost. If someone purchased their plot for \$330.00 before the cost went up to \$1000, I must honor the \$330 they paid. The same consideration should be looked at with the columbarium. The for a niche space before the cost went up was \$235. The cost is now \$550 for a niche in the columbarium.

Attached is the most up-to-date cemetery information document. Also attached is the 2022 edition of the Wrangell Senior Resource Directory.

### Local Election Information.....

## **The local election will be on Tuesday, October 1, 2024, this year.**

Here are the upcoming Elected Term Expirations:

### **Borough Assembly:**

- Mayor Patricia Gilbert (2-year term)
- Assembly Member Jim DeBord (3-year term)
- Assembly Member Bob Dalrymple (3-year term)

### **Port Commission:**

- Commissioner Chris Bunes (3-year term)
- Commissioner John Martin (3-year term)

### **School Board:**

- Board Member Angela Allen (3-year term)
- Board Member Brittani Robbins (3-year term)

**Declaration for Candidacy will be from August 2nd, through August 30<sup>th</sup>, 2024. I will have the forms available in my office, for those wishing to declare their candidacy for an open seat, come October.**

### Ordinance update.....

You will see that on this agenda is the first reading of Ordinance 1060. This ordinance will amend Section 15.16.080 – Uniformity of grounds or markers in our municipal code. This change addresses the concerns brought forward regarding flags that are placed at the gravesite for our veterans. This ordinance will allow flags to be placed at the gravesite from Memorial Day

through the Fourth of July, weather permitting. When the weather is not favorable, the flags can come out of the ground and be scattered all throughout the cemetery. There is a plan in the works to address this and to have a contact that can be contacted when this happens.

## Euthanasia.....

As I reported in my last Clerk's Report, incoming Police Chief, Gene Meek, he has graciously offered to take on the on the duty of euthanasia of domesticated animals that are in great distress, requiring euthanasia.

I have finally received information from the state that a license is required and will be issued once property training has been done. There are still some challenges for the training, however, once Chief Meek is onboard, I feel confident that it will happen.