Overview

The City & Borough of Wrangell (CBW) received an Energy Efficiency and Conservation Block Grant (EECBG) from the Alaska Energy Authority distributing funds on behalf of the American Recover and Reinvestment Act (ARRA). These funds have been designated to replace existing High Pressure Sodium (HPS) and Mercury Vapor (MV) fixtures with Low Emitting Diode (LED) fixtures. CBW is requesting sealed bids from interested and qualified firms to provide ARRA Buy American approved GE Evolve™ LED Street Light Fixtures.

Instructions to Bid

1. Bidders should prepare a bid for materials they are willing to provide the City & Borough of Wrangell from the list provided on the Bid Schedule found herein. Each line should include a unit price and an extended price. All prices should be FOB Seattle Docks.
2. Bids must be typewritten or completed with pen and ink, signed by the vendor or their authorized representative, with all erasures or corrections initialed and dated by the official signing the bid schedule. Bidders are encouraged to review carefully all provisions of this document prior to completion. Each bid constitutes an offer and may not be withdrawn except as provided herein. Prices are to remain firm for the period stated herein.
3. Submit bids plainly marked with “Bid for LED Street Lighting Fixtures, City & Borough of Wrangell, Bid Date October 3, 2011, 2:00 p.m.”
4. Sealed bids shall be mailed or hand delivered as follows, in sufficient time to ensure receipt by the City & Borough of Wrangell on or before October 3, 2011, 2:00 p.m. Prevailing Time.
5. Mailing Address: City & Borough of Wrangell, P.O. Box 531, Wrangell, AK 99929
6. Hand Delivery Address: City & Borough of Wrangell, 205 Brueger St., Wrangell, AK 99929

No bids will be received or accepted after October 3, 2011, 2:00 p.m. Prevailing Time. Bids submitted after the designated date and time will be deemed invalid and returned unopened to the Bidder. The City & Borough of Wrangell is not responsible for lost or misdirected mail. It is the Bidder’s responsibility to ensure no late bid is submitted. No bid may be withdrawn within thirty (30) days after the proposal opening and bids shall remain firm through the period.

Standards for Acceptance of Bid for Awarded Contract

The City & Borough of Wrangell reserves the right to waive any informality, to reject any and all bids, to evaluate all bids, to accept portions of any bid and to accept any bid which in its opinion may be in the best interest of the City & Borough of Wrangell. The City & Borough of Wrangell reserves the right to modify the contract after its award.

General Terms and Conditions

1. Specifications: Any obvious error or omission in specifications shall not be to the benefit of the Bidder but shall put the Bidder on notice to inquire of or identify the same from the City & Borough of Wrangell.
2. Delivery Point: All items shall be bid based on delivery FOB Seattle Barge Dock. Delivery cost shall be included in the bid price.
3. Delivery Time: All items shall be received at the Delivery Point no later than December 14, 2011.
4. Preparation for Delivery: Packing – Packing shall be accomplished in accordance with acceptable commercial practices for export shipments. The vendor shall make shipments using the minimum number of containers consistent with the requirements of safe transit. It shall be the vendor’s responsibility to determine that packing is performed as adequate to assure that all the materials shall arrive at destination in an undamaged condition, ready for its intended use. Marking – All packages shall be identified with the City & Borough of Wrangell’s Name and Purchase Order Number. Sealed packing lists must be affixed to all shipping pieces, showing its content.

Prices to be Firm

Bidder warrants that bid prices, terms, and conditions quoted in their bid will be firm for acceptance for a period of thirty (30) days from the bid opening date.

Description of Materials

Bids for materials and supplies should include a complete description, manufacturer’s name, and manufacturer’s part number.

Completeness

All information required by this Invitation to Bid must be completed and submitted in order to constitute a proper bid. Only fully responsive bids will be considered.

Quality

All materials used for the manufacture or construction of any materials or equipment covered by this bid shall be new, of the latest model, of the best quality, and of the highest grade workmanship. It is the Bidder’s responsibility to prove to the City & Borough of Wrangell that each bid item is equal to the grade or quality of material specified.

Acceptance of Material

The materials delivered under this bid shall remain the property of the Bidder until a physical inspection and actual usage of this material and/or services is made and therefore accepted to the satisfaction of the City & Borough of Wrangell.

Guarantee/Warranty

The Bidder shall unconditionally warranty the materials and workmanship from the date of delivery. If, within the guarantee period any defects occur which are due to faulty material and/or manufacturing, the Bidder, at his expense, shall repair or adjust the condition or replace the material to the complete satisfaction of the City & Borough of Wrangell. These repairs, replacement or adjustments shall be made only at such time as will be least detrimental to the operation of the City & Borough of Wrangell business.

Compliance with Specifications

Terms and Conditions: The Invitation to Bid, Legal Advertisement, General Conditions, Instructions to Bidder, Specifications, Special Conditions, Vendor’s Bid, Addendum, and/or any other pertinent documents form a part of this bid and by reference are made a part hereof.

Bid Acceptance and Award of Contract

Award of a contract, if awarded, will be on the basis of materials and equipment described in the Invitation to Bid and will be made to the lowest responsive Bidder whose bid complies with all requirements prescribed.

If the City & Borough of Wrangell elects to advertise this Project with a Base Bid and Additive or Deductive Alternates, the City & Borough of Wrangell may elect to award the contract for the Base Bid or the Base Bid plus one or more Alternates, as selected by the City & Borough of Wrangell. In either case, the award shall be made to the responsive Bidder offering the lowest total bid for the work to be awarded.

Invoices should be mailed to the following address

City & Borough of Wrangell

P.O. Box 531

Wrangell, Alaska 99929

Attn: Accounts Receivable

Payment Terms- Net 30 Days after invoice date and acceptance of goods

Point of Contact

Steven Henson, Electrical Superintendent, City & Borough of Wrangell

Tel: 907-874-3602, Fax: 907-874-3614

Email: linedept@gci.net

LED Street Light Fixture Specifications

Supplier shall furnish and deliver the following fixtures

237 each GE Evolve™ Fixture catalog # ERMC-0-A1-60-A-2-GRAY

75 each GE Evolve™ Fixture catalog # ERMC-0-A3-60-A-2-GRAY

**BID SCHEDULE**

**Bid To:** City & Borough of Wrangell, Alaska

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the Owner to perform the work as described in the contract documents entitled *Invitation to Bid, City & Borough of Wrangell, LED Street Light Fixtures.*
2. Bidder accepts all of the terms and conditions of the contract documents, including without limitations those in the Invitation to Bid.
3. The Bid will remain open for the period stated in the Invitation to Bid.
4. The Bidder agrees to complete the work required under the contract documents within the time stipulated and accepts payment in full based on the contract price named in the Bid Schedule.
5. Bidder has examined the contract documents in full, including the following Addenda, receipt of which is hereby acknowledged by the undersigned:

Addenda No. Date Issued Addendum No. Date Issued

\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

1. The Bidder has read this Bid and agrees to the conditions as stated herein by providing their signature in the space provided below.

BASE BID:

Quantity Item Unit Price Extended Price

75 each GE Evolve # ERMC-0-A3-60-A-2-GRAY $\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_

237 each GE Evolve #ERMC-0-A1-60-A-2-GRAY $\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_

 Total Base Bid Amount…………………………………………………………………$\_\_\_\_\_\_\_\_\_\_\_\_

Bidder’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bidder’s Representative’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bidder’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bidder’s Telephone/Fax Numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bidder’s Business License No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_