

# CITY AND BOROUGH OF WRANGELL

## **JOB ANNOUNCEMENT** **LIBRARY ASSISTANT I**

The City & Borough of Wrangell and the Irene Ingle Public Library will accept applications for the position of **Library Assistant I** through November 8, 2019 at 5:00 p.m. This is a permanent part-time position with all City & Borough benefits.

This position organizes and performs a variety of clerical and technical library duties and provision of patron services. Duties may relate to processing and circulation of library materials, and responding to routine requests for information and assistance.

This position is a 21 hour per week position and includes benefits such as retirement, health insurance, and paid time off. The pay for this position is on a grade 9, beginning at \$15.62 per hour.

A High School Diploma or GED is required along with one year of experience in a library, educational support setting, or equivalent in customer service. The position will require a candidate to occasionally ascend/descend stairs and lift up to 40 pounds. One evening per week and Saturdays will be required.

Applications and job descriptions may be obtained and returned to Wrangell City Hall, 205 Brueger Street (P.O. Box 531), Wrangell, AK 99929 or via email to [amollen@wrangell.com](mailto:amollen@wrangell.com).

The City and Borough of Wrangell is an Equal Employment Opportunity Employer.

Lisa Von Barga  
Borough Manager

KSTK - Please announce through November 8, 2019.  
Sentinel – Please publish October 31 and November 7, 2019.