

City & Borough of Wrangell

Position Description

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| Position: Lifeguard | Position Number: |
| Department/Site: Parks and Recreation/Community Center | FLSA: Exempt |
| Evaluated by: Parks and Recreation Director | Salary Grade: 1 |

Summary

Provides a safe and recreational swimming pool environment. Performs facility custodial functions, teaches learn-to-swim lessons.

Distinguishing Career Features

The Lifeguard supervises, protects, and maintains order and safety in the swimming pool environment, as well as encouraging compliance with pool policies.

Essential Duties and Responsibilities

Observes the users in and around the pool, enforces pool rules, and provides first aid if needed.

Qualifications

▪ **Knowledge and Skills**

- Requires some instructional training to teach multiple levels of swimming lessons in an organized and effective manner.
- Requires good interpersonal skills to communicate with students.
- Requires some clerical knowledge to perform office duties effectively and efficiently.
- Requires a pleasant phone manner and the ability to answer facility related questions. Requires the ability to maintain detailed records, and the ability to handle money.
- Requires knowledge of basic cleaning methods and procedures for pool and recreation facility.

▪ **Abilities**

Must be able to pass American Red Cross or equivalent CPR/AED and lifeguard/First Aid class.

▪ **Physical Abilities**

Must be able to sit for long periods of time, be a strong swimmer, able to lift and carry 35 pounds, able to operate all rescue equipment

▪ **Education and Experience**

Must be at least 15 years old

▪ **Licenses and Certificates**

Requires current American Red Cross (or equivalent) CPR/AED Certificate and a Lifeguard/First Aid Certificate.

▪ **Working Conditions**

Work is performed at a swimming pool where wet floors and a large body of water exist.

Employee's Signature

Date of Signature

Employer's Signature

Date of Signature

This job/class description, describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, work steps, and skills required of the job.